ARLIS/NA Executive Board Post-Conference Meeting Minutes
March 1, 2018 / 9:30 a.m.-12:30 p.m.
Hilton: Morgan 1335 6th Ave, New York, NY 10019

MINUTES

Attending: Stacy Brinkman, Kim Collins, Samantha Deutch, Catherine Essinger, Eumie Imm Stroukoff, Robert Kopchinski, Roger Lawson, Doug Litts, Lauren MacDonald, Suzanne Rackover, and Laura Schwartz

Guests: Sarah Carter and Gordon Rudy

Call to order/request other business agenda items (Kim Collins)

Strategic Directions Committee update – (guest, Sarah Carter)

- Review SD2017
- Action Score Card
- Relatively new position with room for interpretation: will be repeating the environmental scan and have identified some new areas of focus which will be ready for the midyear meeting.
- Would like to stress the importance of board liaisons sharing information from their committees.
- The SDC recommends that board members look at current projects and how they might dovetail with current strategic directions
- SDC will be looking at the transcribed notes from the Leadership Institute

Action Item #1: Samantha Deutch to follow up with Sarah Carter and Eumie Imm Stroukoff to see that the Strategic Directions Committee will have access to the board’s monthly reports or the identified information required for the committee to do their work.

Review Leadership Institute Next Steps (Eumie Imm Stroukoff & Sarah Carter)

- Strategic Committee and Diversity Committee will be meeting to see if there are directions or goals they can work on together
- Work at opening up communication pathways
- Exploring outreach for new members, beyond the mentor mentee initiative. How to get involved document. Individualizing welcoming new members.
- Leadership meeting – give space to generative thinking in board meetings
- Next steps with Strategic Directions Committee; will be meeting with Frank Martinelli and the outcomes from the discussions at the leadership institute.
- How to address diversity within the organization – presidents choice session was very productive and members spoke openly. Recognize the diversity problem and not addressing the diverse population. Opening up communication pathways. Possible partnerships with other organizations, such as ALA, who are more ahead of diversity.
- Would a welcoming subcommittee be an appropriate avenue to explore?
  - Something in addition to the mentoring program and beyond what the membership committee offers. Perhaps a project charter? New members are assigned to current members – have an assigned buddy, similar to what ALA does. Rather engage all of membership – perhaps a subcommittee; they’re paired with new members?
  - New member ribbons were missing for this year’s conference – this would’ve assisted with new
members who needed a little assistance or extra welcome.

- Perhaps a list of top ARLIS/NA tips given to new members?
- Follow up with Frank Martinelli and the Leadership Institute and how to move forward with ARLIS/NA. How can we get to the heart of how to address diversity for ARLIS/NA – actions to enact.

**Update on Editorial Board meeting** (Roger Lawson)

- EBSCO contract and ARLIS/NA Reviews – had a contract with 2006 for ARLIS/NA Review
  - In 2014, the ARLIS/NA reviews went online—could pull the reviews from the website and give them to EBSCO
- EBSCO will pull ARLIS/NA Reviews from the website
- Contract drafted with EBSCO and never enacted is in conflict with the contract with Art Documentation which supersedes the one drafted for EBSCO

**Update from University of Chicago Press** – (guest, Gordon Rudy, UCP)

- [UCP 2018 report](#)
- Subscriptions and usage are linked since the statistics they come out of institutions subscribing to JSTOR
- Circulation is down a little which is in line with scholarly publications. Most of the drops came out of consortium cuts, 14 members to 9 members, etc.
- Partnering with FLUX consortium of Caribbean and South American libraries
- Usage is up from the previous year
- JSTOR usage has dropped slightly with the implementation of their new platform
- Authors can post articles to your institution after a year of the publication. If distribution is involved than it is in direct competition with ArtDoc. ArtDoc prefers that authors use links that would direct those interested to their website.

**Upcoming Meetings** (Kim Collins) – Ballot, include name & cell phone #

- Executive Board monthly conference calls
  - 4th Wednesday of every month, 3:30 – 5:00 p.m.
- Mid-year meeting will be held in Atlanta, Aug. 9- Aug 11th, with the field trip the afternoon of August 11th, officer’s dinner on Thursday August 8th.
- CPAC in Salt Lake City – will be held on Friday, June 8 - Sunday, June 10, 2018

**Reporting - monthly, midyear, annual** (Samantha Deutch)

- The template for EB monthly report is in the Box folder “Executive Board Documents”; it has the file name “2018_Montly Report Template”.
- Action items and action scorecard – please add action items to the monthly report so they can be added to the action scorecard.
- Annual Reports – if you have updated annual reports please email them to Kim Collins so they can be updated accordingly.

**Revisit Project Charter** (Roger Lawson and Kim Collins)

- Editorial Board to simplify/Use Survey Monkey?
- Discuss making approved Project Charters Public - [Current documentation](#)
- Ex Digital Art History Directory

**Action Item #2: The Editorial Board, Secretary and Strategic Directions Committee are charged with investigating and recommending ways to make Project Charters more transparent and visible to membership.**

**NYC conference wrap-up and Salt Lake City CPAC update** (Robert Kopchinski)

- NYC CPAC will update timeline for Salt Lake City and St. Louis

**Future conference updates** (Catherine Essinger)
• St Louis, 2020 – carefully select an area, easy to get around and have access to the city.
• Montreal, 2021
• 2022 (50th) proposals mentioned have been for Chicago, Mexico City, and San Francisco. Chapters may be considering other locations, as well.

Finance committee meeting (Doug Litts)
• Vanguard Account – invest in fortune 500; there’s an option to switch to a social index fund where the returns are similar, however, the fees are higher. Can we be socially conscious and fundable?
• Travel stipend reimbursement procedure (Robert Kopchinski)
  o How to be more progressive and enable people to participate on the board members.
  o Different model – could be voted on every year at the mid-year meeting
    ▪ GSA – base and added in percentile increase for location
  o Send in receipts with reimbursement forms

Action Item #3: All board members are charged with communicating with their groups for new leadership and membership and update Mark Pompelia and Laura Schwartz.

Other business
• The University of Texas Fine Arts Library is threatened with closure. Is there a statement we can put out regarding this possibility?

Action Item #4: The PPC charged with proposing a statement regarding the potential closure of the University of Texas Art Library.

• VRA – 2019 overlaps with ARLIS/NA
  o Letting their president know the dates for the conference in advance
• Website Revision – Documentation Committee has met regarding pull down menus, job list to top row, freeing up the real estate on the bottom of the page – will be submitting suggested revisions in March monthly report to be discussed by the board.
• Leadership Institute for next year – could we have Frank Martinelli at the every other year?
• Digital Art History Directory – Knight Foundation Grant (due on Tuesday March 6), blog entry for CAA’s affiliate Digital Art History group, Kress foundation grant in April? Can the new Digital Art History Directory Coordinatory, Michelle Wilson, new coordinator, in tandem with the board write the proposal?

Motion #1: Samantha Deutch moves the Coordinator for the Digital Art History Directory draft language for the Knight Foundation Grant due on March 6th. Eumie Imm Stroukoff seconded. Motion doesn’t carry.

Motion #2: Suzanne Rackover moves that the Coordinator for the Digital Art History Directory to prepare the answers to the Knight Foundation grant questions and submit them to the board for submission. Samantha Deutch seconded. Motion carries.

Action Item #5: Samantha Deutch and Eumie Imm Stroukoff are charged to work with the Digital Art History Directory Coordinator, Michelle Wilson, and prepare Knight Foundation grant answers; Eumie will then submit on behalf of ARLIS/NA.

Motion to Adjourn
Motion #3: Catherine Essinger moves that the Executive Board Meeting adjourns. Seconded by Eumie Imm Stroukoff. Motion carried.
Running List of Action Items

1. Samantha Deutch to follow up with Sarah Carter and Eumie Imm Stroukoff to see that the Strategic Directions Committee will have access to the board’s monthly reports or the identified information required for the committee to do their work.
2. Editorial Board, Secretary and Strategic Directions Committee are charged with investigating and recommending ways to make Project Charters more transparent and visible to membership.
3. All board members are charged with communicating with their groups for new leadership and membership and update Mark Pompelia and Laura Schwartz.
4. The PPC charged with proposing a statement regarding the potential closure of the University of Texas Art Library.
5. Samantha Deutch and Eumie Imm Stroukoff are charged to work with the Digital Art History Directory Coordinator, Michelle Wilson, and prepare Knight Foundation grant answers; Eumie will then submit.

Running List of Motions

1. That moves the Coordinator for the Digital Art History Directory draft language for the Knight Foundation Grant due on March 6th. M: Samantha Deutch; S: Eumie Imm Stroukoff; V: Motion doesn’t carry
2. That the Coordinator for the Digital Art History Directory to prepare the answers to the Knight Foundation grant questions and submit them to the board for submission. M: Suzanne Rackover; S: Samantha; V: Motion carries.
3. That the Executive Board Meeting adjourns. M: Catherine Essinger; S: Eumie Imm Stroukoff. Motion carried.