MINUTES

Attending: Rebecca Friedman, Heather Gendron, Jennifer Garland, Matthew Gengler, Carol Graney, Robert Kopchinski, Kristen Regina, Ann Roll, Eumie Imm Stroukoff, Jamie Lausch Vander Broek, Shalimar Fojas White

Thursday, August 4th
Loria Building, Room 251

Welcome and Call to Order

Consent Agenda

- June meeting minutes
- July meeting minutes
- President’s Midyear Report
- Past-President’s Report
- Vice President’s Report
- Education Liaison’s Report
- Advancement Liaison’s Report
- Chapters Liaison’s Report
- Canadian Liaison’s Report
- Editorial Director’s Report
- Proposed changes to Canadian Liaison duties to reflect actual activities (ARLIS/NA Policy Manual Revised February 1, 2016; Section C on EXECUTIVE BOARD, ELECTIONS, OFFICERS)
- Education Sub-committee suggestion - chat session speaker release form

Motion #39: Carol Graney moves that the board approve the consent agenda. Seconded by Kristen Regina. Carried unanimously.

Nominating Committee - slate of candidates for Executive Board (Heather Gendron)

Motion #40: Kristen Regina moves that the board approve the slate of candidates. Seconded by Eumie Imm Stroukoff. Carried unanimously.
Motion #41: Ann Roll moves that the board enter executive session. Seconded by Eumie Imm Stroukoff. Carried unanimously.
Motion #42: Matthew Gengler moves that the board exit executive session. Seconded by Kristen Regina. Carried unanimously.

Action Item#20: Heather Gendron will place executive board diversity on a future agenda for further board discussion.

Finance Committee Report & Investments and Board Funds Policies and Reserves (Matthew Gengler)
• The committee is researching investment options for a mid-summer transfer of funds from one format to another.
• The committee will be readjusting the amounts of money held in each type of account in order to maximize returns.
• Investments are up overall.
• The Finance Committee is a closed committee and is composed of former leaders of the society.
• It would be a good idea to involve an outside consultant as we prepare for 2018.
• Kristen Regina: The Finance Committee could be restructured to be more transparent and open.
• Heather Gendron: 2018 should be a critical moment for the society’s investments. How should we prepare?
• Many members expressed an interest in the Finance Committee in the past and have been intimidated by its closed status.

**Action Item #21:** Matthew Gengler will work with Robert Kopchinski and Heather Gendron to reevaluate the structure of the Finance Committee with an eye toward opening it up in order to recruit future treasurers.

**Action Item #22:** Matthew Gengler will establish a cycle for external review of investments.

**Special Funding Requests** (Matthew Gengler)

*International Relations Committee – Donation to group hosting 2017 study tour in Paris ($500)*

• We had a previous discussion about establishing a line in the budget for this annual donation to a host country society.
• It must be to a nonprofit organization

**Action Item #23:** Matthew Gengler and Jennifer Garland will create a formal policy and process for requesting the donation to a host-country nonprofit organization or organizations for International Relations Committee Study Tour trips, and will add a line to the annual budget going forward.

*Canadian Liaison – Translation costs ($2,000)*

• This could be amended to include use by the Chapters Liaison
• There is a line in the policy manual indicating there is money set aside for this purpose, but it is no longer in the budget.
• It would open up the role of Canadian Liaison to members outside Quebec.
• Heather Gendron: The website used to have a lot more trilingual content. The core parts of our website that don’t change very often should be available in English, Spanish, and French.
• Eumie Imn Stroukoff: We can deal with the immediate smaller needs and then come up with a more comprehensive proposal.
• Robert Kopchinski: We can add a line item to the budget that covers the current need and then adjust the amount after the larger proposal.
• **Conclusion:** Matthew Gengler will add a line to the budget.

*Editorial Board, Multimedia & Technology Reviews – Discretionary fund ($165)*

• Ann Roll: This makes sense to add to the regular budget.
• Carol Graney: This would be handled on a reimbursement basis or ARLIS/NA could purchase things directly for members.
• **Conclusion:** Matthew Gengler will add a line to the budget.
**ARLIS/NA MOQ Chapter – chapter panel discussion on copyright and art librarianship ($500)**

- Expenses related to a conference – speakers
  - Heather Gendron: I support this because of the tendency of the society to be very U.S.-centric, and this addresses Canadian needs on these issues.
  - Shalimar Fojas White: Could we add a web element? If we use GotoWebinar there will be no cost.
  - Ann Roll: Perhaps the $100 for member travel could go toward technology related to web streaming the event in order to provide even more members with the ability to participate.
  - **Conclusion:** Approved with the adjustment of the $100 for member travel to be redirected toward any other category in the request or to be used in streaming and/or recording the event.

**Book Art SIG – annual web hosting and domain registration for the Artists’ books Thesaurus ($75)**

- Currently hosted by a member
  - Robert Kopchinski: We could make use of tools within Joomla or simply host it on our server
  - Shalimar Fojas White: They state that they’d like to be a SPARQL endpoint, which is a bigger deal and will require careful planning and support
  - Carol Graney: The Book Arts SIG could contact Tessa Brawley-Barker, AWS information architect, to discuss the images and how they might be stored on the ARLIS/NA server.
  - **Conclusion:** We will fund the request and look for a long-term solution.

**Action Item #24:** Eumie Imm Stroukoff and Jamie Lausch Vander Broek will work with the Book Arts SIG, Carol Graney and Robert Kopchinski to investigate the best possible long-term solution for the Artists’ Books Thesaurus.

**ArLISNAP – Outreach & operating costs ($186.16)**

- Funds for buttons and site visits. The buttons were very popular.
  - Ann Roll: Do they need more funds for catering? I believe the events are designed to reach library school students.
  - Kristen Regina: Could we increase the amount and ask them to go to more places?
  - Eumie Imm Stroukoff: We could ask them to list the venues they’d like to go to.
  - Shalimar Fojas White: A lot of these chapters have student outreach roles. New York does.
  - **Conclusion:** We would like to give them more money but will ask them to give us a more comprehensive proposal with more detailed funding requests to start.

**Southeast Chapter – Mail Makerspace @ NOLA conference ($505.83)**

- Heather Gendron: We don’t have a good system for conference related requests that aren’t part of our regular budget. We need to make the process of applying for any sort of funding clearer.
  - Carol Graney: It’s not a large budget request.
  - Heather Gendron: It does provide for an activity between sessions where members can meet and engage with each other informally. I question the tangible objects and to whom they will belong afterwards.
  - Robert Kopchinski: The supplies can go to headquarters after the conference and be used year after year.
  - Ann Roll: The CAMEO requires software and appears to require a license.
  - **Conclusion:** We will provide the postage and ask them to put out a call for the supplies.

**ARLIS/NA Documentation Committee – Videographer costs ($500)**

- Matthew Gengler: There are other things that are in the budget that aren’t used year after year.
  - Robert Kopchinski: We already bring a videographer to the conference to record four sessions; we could add it to that line.
• Eumie Imm Stroukoff: We could capture people not from New Orleans who are attending the conference.
• Shalimar Fojas White: The experience of the SEI Task Force when they tried to interview former founders and implementation team members was that their schedules were too busy during the conference and they were unable to commit to interviews.
• Conclusion: We will fund this request and plan to add a line item to the budget for the future and will ask the committee if they have a plan for interviewing future award winners starting with the New Orleans conference.

Motion #43: Jamie Lausch Vander Broek moves that the Special Funding Requests be approved as amended. Seconded by Matthew Gengler. Carried unanimously.

Project Charter Tracking (Jamie Lausch Vander Broek)/Project & Service Charter updates (all EB members)
Updates to Project & Service Charters
Crossing Borders Webinar Series
• Proposed by the previous committee members on Diversity, none of which are still on the committee.
• Robert Kopchinski: Project & Service Charters sit with committees and not with individuals, so in theory they should carry on from year to year even after transition. When something is orphaned, it's the board's responsibility to determine whether it's still essential to us.
• Heather Gendron: Encouraging the new members to pursue this webinar series is a good idea because it aligns with our current strategic objectives.

Museum Library Division Social Media Platform
• Completed.

Art Librarians and Caregivers SIG – Conference Childcare Proposal
• Will allow a group of members to attend the conference who would otherwise not be able to attend
• Eumie Imm Stroukoff: I asked them to prepare moderate, expensive, and low cost scenarios. They were not able to provide the costs for the most expensive option in time for our meeting.
• Robert Kopchinski: I would have to follow up on the liability questions. I like the option in which the parents interface directly with the day care. It's also appealing to work with the same organization year after year.
• Ann Roll: I would expect to pay more for the service in a conference setting than I would at home. I would be most comfortable with the most expensive option – licensing, programming and activities, and things like CPR training are important to parents.
• Shalimar Fojas White: Would there need to be a ceiling on the number of people who can participate?
• Matthew Gengler: We asked them to come up with numbers for scale – the lowest number and the highest number that could feasibly participate.
• Jamie Lausch Vander Broek: There were people who indicated on the survey who weren’t going to be able to come without this service. I think we can think about this like our efforts to recruit other people who are unable to attend the conference without our support.
• Heather Gendron: I think this is in line with a change in our society's membership to express an interest in progressive change. This could be a welcoming gesture to our newer members. Raising a family often coincides with a key part of a member's career.
• Conclusion: Tabled until September. There is consensus support by the board, but we would like to see the numbers for the most expensive option before proceeding.
Wiggio

- AEG is investigating an open source solution as an alternative to Wiggio.

Action Item #25: Robert Kopchinski and Jamie Lausch Vander Broek will clean up the Wiggio site.

ARLIS/NA Open Access Publishing Task Force – report and recommendations (Heather Gendron)

- The task force requests Board feedback on specific correlations that the Board may want to be analyzed, and has asked where data and related information can be archived for future use.
- Major decisions not expected today. Goal is to come up with things we need more details on and a path toward re-thinking our publishing goals.
- bepress, one proposed solution, is not a preservation repository – focused on access
- We are already at Green level Open Access
- There are a lot of benefits to our UChicago association.
- Carol Graney: An institutional repository is something we should be thinking about. We could start with the questions proposed by the task force to frame our discussion.
- Ann Roll: A cost comparison would be useful in order to assess how practical each solution is. Should include time cost in addition to hard costs.
- Robert Kopchinski: Previously Art Doc was self-published. Two people on AEG staff designed it and it was produced locally and sent out. The transition to UChicago meant online access, a financial gain, and less labor.

- Cost recovery/funding:
  - Consensus that we should not implement author fees, whichever model we choose.
  - Heather Gendron: If there is agreement that open access is a value shared by our organization, then how do we want to pursue revenue? If we don’t want to have author fees, are there other ways we can bring in revenue elsewhere to subsidize the cost?
  - Shalimar Fojas White: There is an educational opportunity – Gold Open Access comes with a cost through author fees.
  - Eumie Imm Stroukoff: Is this a time to think about the value of being a member of ARLIS/NA and bringing in some of these things we provide?
  - Ann Roll: Members are not going to want to pay the publishing fees and are also not going to want to pay increased member dues
  - Eumie Imm Stroukoff: We can frame an increase as in line with our values of providing open access

Questions proposed by the task force:

- Heather Gendron: We would want to continue being peer-reviewed
- Ann Roll: We would want to continue to be indexed. This is how we reach our audience. There could be messaging issues related to the transition to open access, including the possibility of it appearing that the journal has ceased.
- Kristen Regina: If we are not indexed by EBSCO or ProQuest we will lose a lot of reach
- Heather Gendron: There are services offering indexing and discovery of open source content, but smaller institutions may not have access to them.
- Shalimar Fojas White: The author fees for the UChicago are not sustainable, but perhaps there is another university that offers a more reasonable scenario.
- Ann Roll: University presses within libraries would be good to target.

- Next steps:
  - Thank the task force for their work and ask Daniel to select members for a phase two.
  - Chart of pros/cons making the decision more black and white
  - Outline of what’s currently done by UChicago vs ARLIS/NA member volunteers
Options for indexing and discovery if we go open access
Financial details of publishing with UChicago
Examine working with other university press programs that are within libraries
Tie-in promotion of the Green Open Access status and the release of the occasional papers with Open Access Week.

**Action Item #26:** Carol Graney will investigate any issues related to making the occasional papers public.
**Action Item #27:** Heather Gendron will work with Daniel Payne to restructure the membership of the Open Access Task Force for phase two of its work.
**Action Item #28:** Carol Graney will get in touch with Judy Dyki to make sure that authors know about the Green Open Access policies.
**Action Item #29:** Jennifer Garland will ask the Public Policy Committee Tie-in promotion of the Green Open Access status and the release of the occasional papers with Open Access Week.

**ARLIS/NA Census – Preliminary Report (Ann Roll)**

- Heather Gendron: We need to see results by type of respondent – knowing what members are saying is very helpful vs. those who have not chosen to become or stay members. Including the questions asked in the report will be helpful as well. We should also see results by race and ethnicity, gender, and LGBTQ status, being careful about small cell sizes.
- Ann Roll: There are correlations that are already obvious, such as salary by geographical location or type of position. There was a healthy response rate.
- Shalimar Fojas White: The demographics of the respondents are similar to what I have experienced, but we don’t have the data.

Free text responses:

- Heather Gendron: There are traditions that we should embrace, but it’s important to take seriously these comments from members. They are the ones who will be leading the society in the future and we run the risk of seeming stodgy and out of touch if we are not responsive.
- Rebecca Friedman: We need a facilitated forum to discuss these results.
- Eumie Imm Stroukoff: If we are serious about diversity, the impacts of cuts on arts funding starting early in education are a major factor.
- Kristen Regina: Recruiting is an issue. It’s not a transparent process when we don’t do open calls.
- **Conclusion:** We should consider this a pilot and should assess how to adjust it to move forward. We want to make sure this leads to tangible, actionable outcomes. We’d like a report at the annual membership meeting and an online town hall for members to come up with solutions.

**Action #44:** Kristen Regina moves that the board enter executive session. Seconded by Carol Graney. Carried unanimously.
**Action #45:** Ann Roll moves that the board exit executive session. Seconded by Matthew Gengler. Carried unanimously.

**Action Item #30:** Ann Roll and Heather Gendron will reach out to the Diversity Committee and work with them on their membership, and a revised charge and vision.

**DEEP DIVE: A programmatic approach to assessment for ARLIS/NA decision-making (Heather Gendron & Robert Kopchinski):**

- Goals of data collection:
  - Regularly provide the ARLIS/NA Executive Board and other society leaders with actionable data and analysis. A programmatic approach to decision-making.
o Articulate the value of art research centers (libraries, archives, visual resources, etc.) to our members and external constituents. Think expansively about this cohort (e.g., artists’ estates and other places where these services are provided).

o Business intelligence and benchmarking – identify and track trends in the field of art information

o Possible areas of periodic/consistent measurement:
  ▪ Census of Art Information Professionals
  ▪ Census of art research center facilities, services, staffing, collections expenditures, salaries, etc.

• The data/feedback we collect regularly:
  o Membership Form (number of current, new, returning members; member type; other society memberships)
  o Conference attendance stats and post-conference assessments
  o Financial Reports
  o Headquarters Activity Reports

• Episodic data collection:
  o Census of Art Information Professionals (2016)
  o SIG, Section, Division, Committee…etc. polls and short surveys
  o 2017 Conference Childcare Needs Assessment Survey
  o Museum Library Division Social Media Survey
  o Solo Art Information Professional Survey
  o ARLIS+Librarian Wardrobe Collaboration Survey

• Examples of other organizations collecting data:
  o Supporting the Changing Practices of Art Historians – (Ithaka S+R)
  o Art Museums By the Numbers (Assoc of Art Museum Directors)
  o Salary Survey – (American Alliance of Museums)
  o Professional Status Survey – (Visual Resources Association)
  o Employment Survey – (Society of American Archivists)
  o Survey of Personnel Characteristics – (Music Library Association)
  o Public Libraries Survey – (IMLS)

• Proposed Analytics Task Force:
  o Conduct an internal scan of ARLIS/NA assessment activities
  o Conduct an environmental scan to determine what peer organizations and aspirational organizations currently do with analytics
  o Identify how ARLIS/NA may be able to take leadership – collect and report analytics of importance to our members and constituents
  o Make recommendations to the Executive Board:
  o Develop 2-3 proposals for how ARLIS/NA could do analytics work programmatically. Who will do it? What tools are needed (e.g., software for surveys, dashboards, data analysis)? How often and what types of data should we focus on? Recommendations for reporting and communication of analytics products. Pricing model for certain types of reports? Should ARLIS/NA partner with affiliated organizations?
    ▪ Kristen Regina: DLF and CLIR would be good candidates. They bring a lot of professional development competencies.
  o Task Force Membership:
    ▪ Membership Committee (1 member as ex-officio?)
    ▪ Ask members to self-nominate so we can get people w/ assessment experience and encourage people not already serving to serve.
- Kristen Regina: Sounds great.
- Shalimar Fojas White: We’ve talked about ways to make the membership form work for us without making it overly onerous. Maybe collecting a lot of information up front and a brief update each year.
- Matthew Gengler: I think it would help us in talking about art librarianship with administrators. Especially when we’re up against others who collect a lot of data.
- Carol Graney: The Association of Independent Colleges of Art and Design is sharing data amongst its membership.
- Rebecca Friedman: There were two members who created a survey of ARL art libraries – which ones are still branch libraries, which have been absorbed into larger collections, etc. We could collaborate with this group and others.
- Robert Kopchinski: Somehow we have to figure out how to insert ourselves into this landscape of data collection.
- Heather Gendron: AASL (Association of Architecture School Librarians) was very successful in advocating for including libraries in accreditation for their schools. This is something to look at as a model for museums.
- Ann Roll: As we think about how to charge this committee, we should think about the degree to which we want them to look inward or outward. Accreditation processes involve a lot of documentation, especially NASAD, and we could collect this data from members who are submitting it.
- Conclusion: Heather Gendron will assemble a list of suggested members, put out an open call, refine the task force goals and charge. The task force will update the board on their progress at the annual meeting in February.

**Action Item #31:** Heather Gendron will have ready for our next board meeting a more refined version of the data collection task force mission and goals and will do a call for membership to follow.

**Action Scorecard (Kristen Regina)****
- Action Scorecard is now a Google Sheet on the Members’ section of the ARLIS/NA website.
- Liaisons will be soliciting updates from their leadership and will send submissions to the secretary who will update the Google Sheet.
- Following the monthly report process.

**ADJOURN**

**Motion #46:** Ann Roll moves that the board adjourn. Seconded by Matthew Gengler. Carried unanimously.

*Friday, August 5th*
Loria Building, Room 251

**Call to order**

**DEEP DIVE: ARLIS/NA & Digital Preservation (Kristen Regina)**
- Recommendation/question from the NDSR Advisory Committee: Would ARLIS/NA as a community start to think about a set of core competencies and professional guidelines—minimum standards, best practices – for digital preservation in its field, and/or endorse a standard as a starting point for their constituency?
**Branding, Status, and Context:**
- IMLS recommended that the timeline for the NDSR program be extended
- Rebranded, new website: Art | National Digital Stewardship Residency
- Past NDSR collaborations have included WGBH and METRO
- Idea is that the marketing package can be repurposed by others running NDSR programs
- Applications due 10/31/16, program begins July 2017

**Focus of the Program:**
- Born-digital works of art
- Time-based media
- Electronic publications
- Interpretive technologies
- In-house produced AV materials
- Complex digital objects
- Image rights
- Conservation metadata
- Web archiving

**Outreach:**
- Webinars introducing the program to ARLIS/NA members
- Slot on the annual conference program for a presentation about the program
- Suggested reading bibliography – educational effort

**Preservation standards and competencies:**
- Is there a standard endorsed by ARLIS/NA?
  - Professional development standards for digital preservation?
- Possibilities:
  - OAIS
  - NDSA
  - DPOE
- Shalimar Fojas White: I think it might take the two years of the residency to answer these questions. We’ve seen that there’s a lot of learning left to do in our community. There is a vocabulary issue: lots of buzzwords. We should acknowledge that we’re not there yet. SEI is an example of how we have handled this type of question in the past. Maybe we need a digital preservation SEI.
- Kristen Regina: Different communities interpret these words differently. DAMS is a sandbox. A lot of museums are busy dealing with image management and haven’t gotten to preservation. This is an important way to leverage our skills: we’re good at organizing things, creating rules, and following them. Combining access and preservation. “Let us help you think that through.” Major focus is on small shops without a lot of resources within their organizations. Need support from ARLIS/NA, in contrast to larger schools like Ivies who have their own networks to draw on.
- Jamie Lausch Vander Broek: There’s a lot of energy on the museum side of this question. Where do academics fit into this conversation?
- Heather Gendron: ARLIS/NA could be a nexus point for regional collaboration in these new areas. One of our strengths is that we are a network. Also, a lot of librarians aren’t at the
table for decision making at institutions in these areas. Even at large academics, digital preservation is in its infancy. *How do we synergize within ARLIS/NA ways to push the conversation across institutions? How do we keep the momentum going?* There is also overlap with e-books – project at Columbia. We can contextualize the conversation in terms of data management initiatives.

- Matthew Gengler: The library taking the leads on these things upsets the traditional balance of power within the organization, and ARLIS/NA could really be of use in supporting its membership in making the case that we should own this area.
- Carol Graney: We are archiving capstone student work at UArts.
- Rebecca Friedman: Part of the role of the host institution is to learn from the NDSR resident.
- Robert Kopchinski: Is there an opportunity here for ARLIS/NA to be the go-to group to influence people at the top. Can we bring together key players, people at the tops of organizations to hold a summit. You all have the connections.
- Jamie Lausch Vander Broek: It would help art librarians in large academic institutions to be leading the conversation about an issue of importance to deans and directors.

**Motion #47:** Kristen Regina moves that the board enter executive session. Seconded by Shalimar Fojas White. Carried unanimously.

**Motion #48:** Kristen Regina moves that the board exit executive session. Seconded by Matthew Gengler. Carried unanimously.

**Membership Category Proposals**

*Chapter membership categories and bylaws (Jamie Lausch Vander Broek)*

- Inspired by the recent board discussion of membership categories and voting rights outlined in the ARLIS/NA Bylaws, Chapters Liaison Rebecca Friedman suggested that we consider the policy held by the chapters to remove membership categories from our bylaws all together. [Chapters were advised to do so awhile back following discussion of former Society and chapter affiliation and such.]
- Pros: Because membership categories change relatively often, this prevents us from having to vote on a modification to the bylaws just to make a small change to these categories. It also results in cleaner, simpler bylaws.
- Cons: The formalization of the membership categories could be seen as a protective element for the membership. We wouldn’t want to make it too easy for categories to change in the absence of membership support.
- Robert Kopchinski: There are not a lot of examples of non profit boards without membership categories in their bylaws
- Rebecca Friedman: I believe this was related to the discussion of affiliate and friend categories for the chapters several years ago.
- Eumie Imm Stroukoff: It was decided that chapter members must be society members because of liability reasons.
- **Conclusion:** Jamie Lausch Vander Broek will clean up the membership section of the bylaws and present a draft to the board for review.
IRC proposal – new (reduced) membership category for members outside of North America. (Ann Roll & Jennifer Garland)

• There has been a complaint from members outside North America who are not able to afford the ARLIS/NA membership rate
• These members could be offered e-only subscriptions to *Art Documentation* in order to save on international postage for ARLIS/NA
• Kristen Regina: IFLA and ASEEES have reduced rates for members in developing countries.
• Heather Gendron: The Music Library Association offers something similar and has a very globally focused mission.

**Action Item #32:** Ann Roll will ask the Membership Committee to come up with proposed scenarios for offering reduced rates for members outside of North America to present to the board.

**Association Management Updates & CPAC Reports (Robert Kopchinski)**

**Association Management Updates**

• TEI was acquired by AEG earlier this year
• ARLIS/NA membership numbers are up this year with an increased retention rate thanks to the Membership Committee
• We’re supported by 1.75 FTE, roughly split in half between conference planning and executive management.
• Benefits from TEI include: website, conference planning, database, statistics
• New benefits: in-house graphic design, new membership database coming soon

**CPAC Reports**

• Quiet over the summer, activity picking up as we move into fall
• On track for New Orleans and New York
• Salt Lake City CPAC will form soon

**Conference location proposals (Rebecca Friedman)**

**2020 Conference**

• Two cities: Chicago and Saint Louis
• Saint Louis:
  o Multiple theme ideas
  o Proposed a while ago and were not chosen
  o Team on the ground – Washington University in Saint Louis
  o Ann Roll: Clear they have put a lot of work into this proposal
  o Jennifer Garland: Affordability is key coming after New York
  o Matthew Gengler: Amazing art museum
  o Kristen Regina: Worlds Fair attractions will interest members

• Chicago
  o Proposed as a possible joint conference with VRA
  o Tours of interest in the near vicinity

**Motion #49:** Kristen Regina moves that the board enter executive session. Seconded by Matthew Gengler. Carried unanimously.

**Motion #50:** Kristen Regina moves that the board exit executive session. Seconded by Ann Roll. Carried unanimously.

**Motion #51:** Ann Roll moves that the board accept the Central Plans Chapter’s proposal to hold the 2020 conference in Saint Louis. Seconded by Eumie Imm Stroukoff. Carried unanimously.
**Upcoming Conferences:**

- 2022 will be the 50th anniversary of the society. The society was founded at a meeting of ALA in Chicago.
- Chicago a possible location for the 2022 conference.
- We could think about our oral history program, conversations about who we are as a society.
- A good time for a radical collaboration?
- We could go to a Canadian location for 2021
- Important to think about other groups that might help us reach locations where we don’t have membership saturation.

**Budget review & Approval (Matthew Gengler)**

- Budget is $15,000 in deficit
- Investments are doing well
- Sched budget line increase is for extended features in their Native App version
- We’ve submitted deficit budgets multiple years in a row, relying on fundraising and investments to make up the difference
- Possible revenue sources:
  - Jobnet
    - Other organizations charge more for these types of postings and offer more variety
    - Most organizations pay us $75 per listing (25% off listings for members)
    - We could offer a menu of services: pinning posts, repeated postings, featured postings, etc.
    - Shalimar Fojas White: We could use a digest feature – jobs this week, etc.
    - Heather Gendron: We could make Jobnet more prominent on the website

**Action Item #33: Matthew Gengler, Carol Graney, and Robert Kopchinski will create a proposal for increasing Jobnet revenue and integrating it with social media, and will look into making Jobnet more prominent on the website.**

- Credit card payments:
  - We lose approximately $10,000 annually in credit card fees
  - Robert Kopchinski: We do shop around for competing rates each year. We do offer our finances up to the membership during the business meeting.
  - Matthew Gengler: We were considering packaging a membership rate increase with the fees associated with going open access. We could instead make these convenience fees visible to members and allow them to opt out.
  - Eumie Imm Stroukoff: We could say in a very transparent way that we are paying credit card fees on every transaction and that this cost is reflected in an increase, or allow members to save the money and pay by check.
  - Jamie Lausch Vander Broek: I think our two progressive ideals are at odds with each other: providing people with the opportunity to pay online and being financially transparent.
  - Shalimar Fojas White: At conferences we talk about how much money we’ve raised, but not about what we spend our money on. We could do a webinar.
  - Heather Gendron: The new model of the leadership introduction as an open webinar includes a finance portion and makes this information more accessible to members.

**Action Item #34: Matthew Gengler will work in consultation with Robert Kopchinski to create a proposal for dues increase possibilities including e-check processing, bundling with chapters.**

**AEG Contract Discussion Update (Heather Gendron)**
Motion #52: Kristen Regina moves that the board enter executive session. Seconded by Eumie Imm Stroukoff. Carried unanimously.
Motion #53: Jennifer Garland moves that we exit executive session. Seconded by Eumie Imm Stroukoff. Carried unanimously.

ADJOURN
Motion #54: Carol Graney moves that the board adjourn, Seconded by Rebecca Friedman. Carried unanimously.

Summary of Motions:
• Motion #39: Carol Graney moves that the board approve the consent agenda. Seconded by Kristen Regina. Carried unanimously.
• Motion #40: Kristen Regina moves that the board approve the slate of candidates. Seconded by Eumie Imm Stroukoff. Carried unanimously.
• Motion #41: Ann Roll moves that the board enter executive session. Seconded by Eumie Imm Stroukoff. Carried unanimously.
• Motion #42: Matthew Gengler moves that the board exit executive session. Seconded by Kristen Regina. Carried unanimously.
• Motion #43: Jamie Lausch Vander Broek moves that the Special Funding Requests be approved as amended. Seconded by Matthew Gengler. Carried unanimously.
• Action #44: Kristen Regina moves that the board enter executive session. Seconded by Carol Graney. Carried unanimously.
• Action #45: Ann Roll moves that the board exit executive session. Seconded by Matthew Gengler. Carried unanimously.
• Motion #46: Ann Roll moves that the board adjourn. Seconded by Matthew Gengler. Carried unanimously.
• Motion #47: Kristen Regina moves that the board enter executive session. Seconded by Shalimar Fojas White. Carried unanimously.
• Motion #48: Kristen Regina moves that the board exit executive session. Seconded by Matthew Gengler. Carried unanimously.
• Motion #49: Kristen Regina moves that the board enter executive session. Seconded by Matthew Gengler. Carried unanimously.
• Motion #50: Kristen Regina moves that the board exit executive session. Seconded by Ann Roll. Carried unanimously.
• Motion #51: Ann Roll moves that the board accept the Central Plans Chapter's proposal to hold the 2020 conference in Saint Louis. Seconded by Eumie Imm Stroukoff. Carried unanimously.
• Motion #52: Kristen Regina moves that the board enter executive session. Seconded by Eumie Imm Stroukoff. Carried unanimously.
• Motion #53: Jennifer Garland moves that we exit executive session. Seconded by Eumie Imm Stroukoff. Carried unanimously.
• Motion #54: Carol Graney moves that the board adjourn, Seconded by Rebecca Friedman. Carried unanimously.

Summary of Action Items:
• Action Item #20: Heather Gendron will place executive board diversity on a future agenda for further board discussion.
• Action Item #21: Matthew Gengler will work with Robert Kopchinski and Heather Gendron to reevaluate the structure of the Finance Committee with an eye toward opening it up in order to recruit future treasurers.
• Action Item #22: Matthew Gengler will establish a cycle for external review of investments.
• Action Item #23: Matthew Gengler and Jennifer Garland will create a formal policy and process for requesting the donation to a host-country nonprofit organization or organizations for International Relations Committee Study Tour trips, and will add a line to the annual budget going forward.
• Action Item #24: Eumie Imm Stroukoff and Jamie Lausch Vander Broek will work with the Book Arts SIG, Carol Graney and Robert Kopchinski to investigate the best possible long-term solution for the Artists’ Books Thesaurus.
• Action Item #25: Robert Kopchinski and Jamie Lausch Vander Broek will clean up the Wiggio site.
• Action Item #26: Carol Graney will investigate any issues related to making the occasional papers public.
• Action Item #27: Heather Gendron will work with Daniel Payne to restructure the membership of the Open Access Task Force for phase two of its work.
• Action Item #28: Carol Graney will get in touch with Judy Dyki to make sure that authors know about the Green Open Access policies.
• Action Item #29: Jennifer Garland will ask the Public Policy Committee Tie-in promotion of the Green Open Access status and the release of the occasional papers with Open Access Week.
• Action Item #30: Ann Roll and Heather Gendron will reach out to the Diversity Committee and work with them on their membership, and a revised charge and vision.
• Action Item #31: Heather Gendron will have ready for our next board meeting a more refined version of the data collection task force mission and goals and will do a call for membership to follow.
• Action Item #32: Ann Roll will ask the Membership Committee to come up with proposed scenarios for offering reduced rates for members outside of North America to present to the board.
• Action Item #33: Matthew Gengler, Carol Graney, and Robert Kopchinski will create a proposal for increasing Jobnet revenue and integrating it with social media, and will look into making Jobnet more prominent on the website.
• Action Item #34: Matthew Gengler will work in consultation with Robert Kopchinski to create a proposal for dues increase possibilities including e-check processing, bundling with chapters.

Summary of Project & Service Charter Updates:
• Museum Library Division Social Media Platform
  o Group: Museum Library Division
  o Project Contact: Catherine Robertson
  o Board Contact: Eumie Imm Stroukoff
  o Status: Completed
• Crossing Borders Webinar Series
  o Group: Diversity Committee; International Relations Committee
  o Project Contact: Kai Alexis Smith; Kate Blalack
  o Board Contact: Ann Roll
  o Status: In Progress: Restarting