ARLIS/NA Executive Board Meeting Minutes
June 21, 2016 / GoToMeeting

Attending: Jamie Lausch Vander Broek, Rebecca Friedman, Heather Gendron, Jennifer Garland, Matthew Gengler, Carol Graney, Robert Kopchinski, Kristen Regina, Ann Roll, Eumie Imm Stroukoff, Shalimar Fojas White

Call to order (Heather Gendron)

Consent Agenda (Heather Gendron)

- Ratify Email Motion #29: That the board approve the Art Librarian Parents and Caregivers SIG project and service charter to conduct a membership survey.
  M: Eumie Imm Stroukoff; S: Carol Graney; V: 6 Approvals via Email

- President’s Report
- Past-President’s Report
- Vice President’s Report
- Education Liaison’s Report
- Advancement Liaison’s Report
- Chapters Liaison’s Report
- Canadian Liaison’s Report
- Editorial Director’s Report

Motion #30: Carol Graney moves that the board approve the consent agenda. Seconded by Eumie Imm Stroukoff. Approved unanimously.

New Orleans conference updates (Robert Kopchinski)

- Close to 90 proposals submitted for conference presentations
- Spent two days going through the entire program
- Offsite venues explored, including the New Orleans Museum of Art
- Established sponsorship direction and goals, draft budget
- Exhibitor prospectus to come shortly
- Eumie Imm Stroukoff: Thanks to Robert Kopchinski for a smooth and well-organized trip

- Programs: Long term goal of moving away from print program. For New Orleans, a hybrid approach with some education to get people up to speed
  o Sched with extra features this time, explore more options for the future?
  o Rebecca Friedman: What do we think about the $2500 upgrade?
  o Ann Roll: If we are going to wean people off the print program, a more robust app would help our case. The ads are important for Development.
  o Kristen Regina: Seattle was a good opportunity for us to test a more limited program
  o Heather Gendron: An idea to have someone at the registration desk who can help with the app
  o Matthew Gengler: If we are going to make a switch to a different app in the future, it might be a good idea to target a less complicated conference than NYC
  o Heather Gendron: We could have the New Orleans group do a slimmed-down program in order to save money this year to put toward the cost of the expanded access to Sched.
Robert Kopchinski: There is one option that is less costly: Whova. There is a discount for academic conferences.

**Motion #31:** Ann Roll moves that we upgrade our Sched access to the Native Apps level. Seconded by Jennifer Garland. Carried unanimously.

**NYC conference updates** (Robert Kopchinski)
- Hotel and dates are squared away.

**Business Affiliate members – clarifying their voting status** (Jamie Lausch Vander Broek)
- We have three categories of membership:
  - Individual, Business Affiliate, and Honorary Lifetime
- Individual members are granted voting access and Honorary Lifetime members are granted all the privileges of Individual members
- Business Affiliates are not currently granted voting privileges
- Only one person per business would be granted privileges

**Motion #32:** Jamie Lausch Vander Broek moves that the board propose changing the bylaws to grant Business Affiliate members voting privileges. Seconded by Ann Roll. Carried unanimously.

**Strategic Directions Action Scorecard Updates/Reminders** (Kristen Regina)
- Liaisons should reach out to their groups to make sure they are prepared to update the Action Scorecard
- Robert Kopchinski: We discussed having a Google spreadsheet that could dynamically update the website
- Heather Gendron: Liaisons could do this updating. We could add the Action Scorecard to our midyear and annual board meeting agendas.
- Kristen Regina: We could have committee chairs do the updating.

**Action Item #18:** Robert Kopchinski, Kristen Regina, and Carol Graney will implement the process for updating the Action Scorecard on the AWS.

**IMLS/NDSR Potential timeline change and reopening the call for hosts** (Kristen Regina)
- Selection call with the advisory board this week
- There was a comment that the applications overall felt rushed and that there was some scope creep
- Recommendations were to re-open the call for hosts through January and extend the timeline of the program by a year
- Instead of a September – September year-long residency, it would become June - June
- Shalimar Fojas White: What will the messaging be if we re-open it?
  - Kristen Regina: IMLS could potentially help with messaging
- Heather Gendron: I would feel badly for the applicants who worked to make the quick deadline
  - Kristen Regina: The advisory group would provide feedback to the applicants so that they could improve their applications for the new deadline. There was a comment from one of the members that the process could be a two-step process in the future because of the learning element for the applicants.

**Professional Development Committee: Internship Roster Database Project** (Shalimar Fojas White)
- Would it be appropriate for PDC to submit a Project Charter to continue the Internship Roster database project, although it was begun several years ago?
Robert Kopchinski: Part of the problem is that I missed some communication back to Alice Whiteside. There have been some improvements in the backend and I have a call set up with Alice. It will be similar to how we manage job postings on the website.

**TEI contract and AEG (Association Executives Group) (Heather Gendron) executive session**

Motion #33: Kristen Regina moves that the board enter executive session. Seconded by . Carried unanimously.
Motion #34: Eumie Imm Stroukoff moves that the board exit executive session. Seconded by Matthew Gengler. Carried unanimously.

**REDARTE (Heather Gendron)**
- REDARTE is now an official affiliate organization. Robert Kopchinski is getting them set up and a message has gone to REDARTE and to the membership.

**Images for ARLIS/NA Publications and the AWS (Eumie Imm Stroukoff)**
- The recommendation is to have the Visual Resources Division compile suggestions for content.
- This is an exploratory year. The agreement with Bridgeman expires this year after the Fall 2016 issue.
- This will help us make a more informed decision about the future of the Bridgeman contract.

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**Future Meeting Topics (Heather Gendron)**
- Everyone is doing a good job of focusing on high-level items for the agenda.
- This gives us room for some deep dives. Potential deep dive topics:
  - Our structure, also how our strategic directions tie into the future of our society's organization.
  - The process for requesting special funding, based on recent situations where groups are requesting grant funding. This process could be formalized.

**Midyear Board Meeting (Heather Gendron)**
- Midyear reports due Friday, July 29

**Motion to Adjourn**

Motion #35: Eumie Imm Stroukoff moves that the board adjourn. Seconded by Matthew Gengler. Carried unanimously.

**Summary of Motions**
- Motion #30: Carol Graney moves that the board approve the consent agenda. Seconded by Eumie Imm Stroukoff. Approved unanimously.
- Motion #31: Ann Roll moves that we upgrade our Sched access to the Native Apps level. Seconded by Jennifer Garland. Carried unanimously.
- Motion #32: Jamie Lausch Vander Broek moves that the board propose changing the bylaws to grant Business Affiliate members voting privileges. Seconded by Ann Roll. Carried unanimously.
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- Motion #35: Eumie Imm Stroukoff moves that the board adjourn. Seconded by Matthew Gengler. Carried unanimously.
Summary of Action Items

- Action Item #18: Robert Kopchinski, Kristen Regina, and Carol Graney will implement the process for updating the Action Scorecard on the AWS.