**Membership Meeting, Texas Ballroom F, Omni Hotel Fort Worth, March 22, 2015**

**Call to order**

**President’s Report, Carole Ann Fabian**

Guiding documents review.

Are the Bylaws, Policy Manual and other guiding documents still aligned with the Society? The Board spent a lot of time reviewing these docs (particularly me and Kristen Regina).

We have proposed revised bylaws restoring business members. This was approved by the membership. Since then we have been working on the Policy Manual (85 page documents). Heidi Hass began this years ago, but this was never posted to the website, and more time has gone by. The board finally approved revised policy manual at pre-conference meeting. They will be posted to AWS shortly. This is important as it tells us what to do and how to do it. There are historical gaps, so please help us as we update missing members, etc.

ARLIS/NA has not had a code of conduct is the past. One of our members suggested we adopt a code of conduct for the conference. We have launched this on the site for the conference and the next board will adopt a general code of conduct for all society events and interactions.

Our Strategic Plan ends this year, so we are using a different form, as 5 years is too long a plan for an organization that is as dynamic as ARLIS. We will move to a Strategic Direction/Action Scorecard method. It will last two years. This should make a more agile system.

We have also been working on contracts. Agreement with VRA for joint conference signed this year. We also renewed and executed our three year contract with TEI. We are grateful to them for assigning us Robert Kopchinski first as association manager, this year the board voted to give him title of Executive Director in recognition of his outstanding service.

We also signed a contract for SEI and a three year contract with our archiving partner UIUC.

We have been working on providing a wide array of technical tools for our leaders and members. We have a matrix of available resources available and we will start this year with project charters. These can be submitted to your board liaison to be reviewed by the board. The matrix and chartering should make bring projects to fruition more easily.

We have introduced a new logo and identity, and we have developed a document explaining how to use new identity. We also are developing a prospects database.

In the course of review of bylaws and policy manuals we have identified problems with aspects of society structure. The Communication and Publication Committee was confusing and it was too bureaucratic, so we are re-envisioning this group form a committee to an editorial board. We are creating some new roles which will be posted shortly.

We have made some changes to Board Liaison responsibilities. Diversity is more tied to membership and development, so that this title is being changed to Advancement Liaison. Canadian –Member-at-large will be replaced with Canadian Liaison, Editor-in-chief will be added. This requires another bylaws change. The ballot will go to membership soon.
We have also found out in the review process that we have trouble maintaining archives, documents, oral histories. So we are forming a Documentation Committee. We need to look at our archives, UIUC is doing well with our papers, but we need to work on electronic archiving; Columbia is doing web archiving for us. This was done successfully.

The learning portal was launched last summer. The content is fantastic. It is built on a Learning Management System platform. Thanks to Sarah Falls for making the case for this platform. The conference sessions that were made here will be made available soon.

Membership brochure is now available, thanks to Martha Gonzalez Palacios for her work on this. Christopher Hibben, Kim, Jessica, Mar, Michelle, Robert Kopchinski all contributed to the success of this.

Membership is at 1,255 members. New ARLIS Leadership Institute is another new project, as a whole new generation of leaders is emerging. Sarah Falls and Kristen Regina have helped develop a liaison to liaison webinar, and our Leadership Institute will starting tomorrow afternoon.

The Fort Worth Conference had 501 registrants. 11 countries are represented, thanks to IRC leadership for establishing these relationships. Thanks to Sam Duncan for coordinating IRC reception. 101 fist time attendees. 62 sponsors. Special thanks to Milan Hugheston for fundraising, setting record $90,300. Thanks to Robert and team $68,000, awards $22,000 totaling $180,703 raised in support of conference. A record. Society Circle $6,200 in support of educations.

Thanks for conference planning committee. Thanks to all in Texas community, Tex/Mex Chapter. Milan Hugheston and Sam Duncan for fund raising; Jolene de Verge, for Tour; Sunyoung Park, Craig Bunch for posters; Edward Lukasek for Silent Auction (over $2000 raised); Eric Wolf, Sarah Long for Publicity, Hillary Veedee for Hospitality. Program co-chairs Catherine Essinger and Lynn Wexler; Local Arrangement co-chairs Beverly Mitchell, Beverly Carver. There was no drama, they got it done. I am eternally grateful and it has been a pleasure.

For me this has been an incredible experience.

Secretary’s Report, Eric Wolf

I have been truly blessed to serve on the ARLIS/NA Executive Board the last two years with wonderful colleagues. I am particularly lucky to have served under two presidents, Gregg Most and Carole Ann Fabian who know how to chair an efficient and productive meeting and stay on agenda—a Secretary’s dream.

This past Board year, which was a contracted one saw a lot of important work: we voted on 85 motions and assigned 61 action items, all but a couple of which, I am delighted to state, are marked completed.

We have become so good at parliamentary procedure that we have managed a seamless transition from a Fabian administration to that of a Regina.

Carol Ann Fabian: Thank you Eric.

Treasurer’s Report, Mark Pompelia

Our profit is $112,000—$95,000 over conservative budget estimate figure.

We are in a healthy financial position. Total assets broke the $1,000,000 level for the first time.
[Complete Treasurer’s Report is available on ARLIS/NA website]

**Development Committee Report, Heather Slania**

Thanks to Society Circle members—it is open to all, you just need to give $100 or more to support ARLIS. Many thanks to all.

**SEI Report, Ian McDermott**

I am working as ARLIS appointed curriculum specialist for SEI. 40 attendees last year at UIUC, $11,000 net profit. We have a great new program with confirmed sponsors, check our website for more, there is still room, but filling fast.

**IRC Report, Christina Peter**

Thanks to committee members and Holly Hatheway, our board liaison. Thanks to Kress Foundation for bringing international partners and their participation in the conference. Study Tours have been going on for many years. Last year 17 people went to Vienna and I am grateful to our local host from Austria and Hungary who are here. The next tour is going to Brazil and will be led by Clayton Kirking; there are still some positions left. I have materials to distribute to people who are interested. Thanks to Robert Kopchinski for technical support. We will use the learning portal to show the benefits of these tours and share our symposia.

**ARLIS/NA-VRA Joint Conference Committee Presentation, Alan Michaelson**

Alan Michaelson: On behalf of Northwest Chapter we look forward to welcoming you to Seattle.

The dates of the conference will be March 8-12, 2016.

[More information to follow on website on Seattle, Program, Local Arrangements, etc.]

**Board Transitions, Carole Ann Fabian**

Thanks to out-going Board Members Gregg Most, Eric Wolf, Martha Gonzalez Palacios, Sarah Sherman and Holly Hatheway for their service.

We now welcome the new board:

Education Liaison: Shalimar Abigail Fojas White; Advancement Liaison: Anne Roll; Canadian Liaison: Sylvia Roberts; Chapters Liaison: Rebecca Friedman; Editorial Director: Carol Graney; Secretary: Jamie Lausch van der Broek; President: Kristen Regina; Vice President/President Elect: Heather Gendron, and myself as Past President.

**Incoming President’s Report, Kristen Regina**

Good afternoon and thank you for the opportunity to serve the society. Thanks to Carole Ann Fabian for her energetic leadership. She provided stellar leadership and set high standards. We are lucky to have had her service as president. And thanks to Past President Gregg Most for his guidance and support. We have crossed form the old frontier to the new frontier, we must now take the bull by the horns with digital humanities, etc. We are experts on organizing information which is now more important than ever. ARLIS/NA must own this vision. My goal over the next months is to build on what Carole Ann,
Gregg and others have started. We all must work. Thanks to all for your service—we are a volunteer organization and can't work without your contributions.

**Motion #1: Carole Ann Fabian moves that the Membership Meeting be adjourned; Shalimar Fojas White seconds.**

Carried unanimously