ARLIS/NA Executive Board Meeting Minutes
September 18, 2014 2:30-4:00 p.m. EST
Conference Call using GoToMeeting™
https://www1.gotomeeting.com/join/727846377

Attending: Carole Ann Fabian, Kristen Regina, Eric Wolf, Mark Pompelia, Sarah Falls, Martha Gonzalez Palacios, Holly Hatheway, Sylvia Roberts, Robert Kopchinski

Excused: Gregory P.J. Most; Sarah Sherman

Motions start at #44
Action items start at #42

Call to order

Officer reports:

President’s Report (Carole Ann Fabian)

Carole Ann Fabian: I have a long list to cover. Bylaws revision: Kristen and I have marked up a document and put in Wiggio. Is there any comment on these posted changes? I have some questions before we move this to a vote. When we take a vote on these revisions, can we do it globally or do we need to call out particular line items? I would like to do this by survey monkey vote by membership. Items under membership: we have suggested removing sustaining members; Membership tiers agreed upon are individual, introductory, retired/unemployed, student, and business. There is some urgency as we want to send out renewals in October. In section two, we need to align this with what is said above regarding sustaining members. Other changes more editorial. Also do we have a corporate seal?

Robert Kopchinski: I believe we might have one in one of our ARLIS boxes at headquarters.

Carole Ann Fabian: I can send an email in October for an email vote.

Sarah Falls and Mark Pompelia: prefer up or down vote on whole document.

Martha Gonzalez Palacios: Do we want to address conflicts of interest with Board nominating positions?

Robert Kopchinski and Carole Ann Fabian: that is a Policy Manual issue.
Carole Ann Fabian: I will send this out for comment. Then Eric and I can prepare for an online vote by membership. I want to thank everyone for staying under our limit for TEI hours this time. I have been in touch with TEI regarding early negotiation of our agreement with them. We are looking to schedule this for October and I will update at October or November meeting. We have until April, but an earlier negotiation would make this easier for all. Fort Worth Conference Group continues to work admirably. We have confirmation from Membership luncheon speaker; we are awaiting confirmation for convocation speaker. We are beginning to sign off on contracts for special event venues—we will have different venues for each night. There will be a president’s choice session for issues that are current after the proposal period is over. This will be on problems with e-publications in the arts. Development for Fort Worth is going well. Milan Hughston is doing very well; commitments already coming in. I think our budget at this point should hold. ALA liaison is unable to attend mid-winter, if anyone is planning on attending please let me know. I was contacted by ALA Task Force with Equity, Diversity and Inclusion to comment on initiatives that other library associations are working on. I have seen announcement that IFLA will be in Ohio on the listserv. Sarah can you talk about this? I have seen mention that ARLIS will be supporting this—what does this mean? This has not gone through the board.

Sarah Falls: The Cleveland Museum is support the art section meeting. They asked if we could provide seed money. I am working on asking if we could support this.

Carole Ann Fabian: Thanks, we need a formal letter of request. Then we can take it up at a board meeting. I think it is important for us to have a presence. Mark can you put a place holder in the budget? Joint Task Force for Joint Conference—we have gotten some response to the draft we have

**Motion #44: Eric Wolf moves that we enter executive session; Sarah Falls seconds**

Carried unanimously

**Meeting enters executive session**

**Motion #45: Sylvia Roberts moves that we leave executive session; Sarah Falls seconds**

Carried unanimously

**Meeting leaves executive session**

**Action Item #42: Kristen and Carole Ann will be touch with Elaine Paul to finalize Joint Conference Agreement**

**Secretary (Eric Wolf)**

Eric Wolf: I just want to remind the members of the board about the proper use of Executive Sessions; the minutes will contain a record (in summary) of discussions as well as all motions and action items; discussions that should not be represented in the minutes should take place in executive session

**Motion #46: Kristen Regina moves that the minutes of the August Midyear Board Meeting be approved; Sylvia Roberts seconds**
Carried unanimously

Carole Ann Fabian: Please remember to let Eric know completed action items, so he can update the list he maintains

Treasurer (Mark Pompelia)

Mark Pompelia: Following the midyear board meeting, I replied to all the requests for special funding, except for the Artist File Working Group, which we need to vote on.

**Motion #47: Mark Pompelia moves that we approve the special funding request of the Artists File Working Group; Holly Hatheway seconds**

Discussion

Kristen Regina: We are hoping to use Joomla module for them to populate.

Mark Pompelia: $156.86 is the request for domain name registration

Kristen Regina: They have 27 institutions that have contributed to this database with 280 fields.

Mark Pompelia: Since the sum is so low, does it make sense to give them the money for the year so they can then migrate it?

Carole Ann Fabian: We need to see if ARLIS technology can accommodate this

Eric Wolf: Can we table this motion until Kristen has a chance to write them and get answers to some of our questions

Kristen Regina: They are willing to export their date for new data entry and/or migration.

Carole Ann Fabian: I would also like to see more of a strategic statement.

7 nays, 1 abstention—motion fails

Mark Pompelia: $25,000 raised for Fort Worth development. Conference budget still taking shape (event costs, etc.). Quarterly taxes have been paid. Old bank account being closed, remaining funds being transferred to new account. Conference budget figures largely in Society budget; we had said that we would vote on Society Budget at October, but I will be away; can we do an email vote?

Carole Ann Fabian: We can do this by email or survey monkey. Please just alert us to anything requiring special attention.

Vice President (Kristen Regina)

Kristen Regina: Can we standardize forms and procedures for new groups, as some SIGs have done things on their own. ARLISnap migration—should we give them $15 to maintain their current site or can we get them migrated by the end of the month? Artists Files SIG
Carole Ann Fabian: Any group can do what they want, but if they use our branding, I would be concerned.

Past President (Gregory P. J. Most)

Carole Ann Fabian: Gregg’s report has been submitted. The business task force has been convened; business membership seem popular

Executive Director (Robert Kopchinski)

Robert Kopchinski: Prospects database is ready for input. 2016 Joint Conference; I am still working on identifying properties. I have two possibilities right now for us to consider in Seattle

Liaison reports

Communications & Publications (Holly Hatheway)

Holly Hatheway: ARLIS/NA reviews received ISSN; technology sent in application.

Education (Sarah Falls)

Sarah Falls: PDC working with Nedda to create database for internships roster. PATH release has been slow due to timing of release; I would like to rerelease with a how-to webinar. Also questions about conference.

Carole Ann Fabian: I have heard that people want currency of content; we should publicize this when there is new content.

Sarah Falls: we are meeting tomorrow with Bluesky; also we want to resolve admin account

Canadian Member/PPC (Sylvia Roberts)

Motion #48 Sylvia Roberts moves that we enter executive session; Martha Gonzalez Palacios seconds

Carried Unanimously

Meeting enters executive session

Motion #49 Sylvia Roberts moves that we exit executive session; Eric Wolf Seconds

Carried unanimously

Meeting leaves executive session

Sylvia Roberts: I will revisit larger policy brief with the PPC and see where that takes us. Canadian Chapter—Jonathon Franklin who has been our French translator will be leaving Canada. Can I approach potential candidates with honorarium that he had received?

Carole Ann Fabian: Yes, they are associated with positions, not persons
Action item #43: Sylvia Roberts to communicate with Public Policy Committee regarding their brief to report of North American legislation and policy issues

Development and Membership (Martha Gonzalez Palacios)

Martha Gonzalez Palacios: Development committee delayed due to passing of Anne Roll’s mother.

Carole Ann Fabian: Please communicate to Membership Committee new membership tiers and rate changes

Action item #44: Martha Gonzalez Palacios to communicate proposed new membership tiers and rate changes to the Membership Committee

Next Meeting: October 16, 2014 via GoToMeeting/conference call

Adjournment

Motion #50: Sarah Falls moves to adjourn; Martha Gonzalez Palacios seconds

Carried unanimously

Motions:

#44: That the meeting enter executive session

   (M: Eric Wolf; S: Sarah Falls; V: Carried unanimously)

#45: That the meeting leave executive session

   (M: Sylvia Roberts; S: Sarah Falls; V: Carried unanimously)

#46: That the minutes of the August Midyear Board Meeting be approved

   (M: Kristen Regina; S: Sylvia Roberts; V: Carried unanimously)

#47: That we approve the special funding request of the Artists File Working Group

   (M: Mark Pompelia; S: Holly Hatheway; V: Motion fails: Ayes 0, 7 Nays, 1 Abstention)

#48: That the meeting enter executive session

   (M: Sylvia Roberts; S: Martha Gonzalez Palacios; V: Carried unanimously)

#49: That the meeting exit executive session; Eric Wolf Seconds

   (M: Sylvia Roberts; S: Eric Wolf; V: Carried unanimously)

#50: That the meeting be adjourned; Martha Gonzalez Palacios seconds
(M: Sarah Falls; S: Martha Gonzalez Palacios; V: Carried unanimously)

**Action Items:**

#42: Kristen and Carole Ann will be touch with Elaine Paul to finalize Joint Conference Agreement

#43: Sylvia Roberts to communicate with Public Policy Committee regarding their brief to report of North American legislation and policy issues

#44: Martha Gonzalez Palacios to communicate proposed new membership tiers and rate changes to the Membership Committee