ARLIS/NA Midyear Executive Board Meeting Minutes, Avery Library, Columbia University

August 14th Session

Present: Carole Ann Fabian, Gregg Most, Kristen Regina, Eric Wolf, Mark Pompelia, Holly Hatheway, Martha Gonzalez Palacios, Sarah Sherman, Sylvia Roberts, Sarah Falls, Robert Kopchinski

Call to order (at 10:08)

President’s Report (Carole Ann Fabian):

Bylaws & Policy Manual changes

Carole Ann Fabian: Updates have been made by past boards, but not updated in organizational documents, as a result we have been relying too much on oral histories. I asked Kristen to join me in reviewing bylaws and policy manual and to properly align them with actual practice. Yesterday we spent time looking at bylaws in particular. We have posted a document proposing changes. They are mostly editorial in nature, not changes in content. Also we found contradictions in certain rules.

Martha Gonzalez Palacios: so little substantive changes?

Carole Ann Fabian: there are some which we will bring up later in the day, such as dues, types of members, etc. We edited the bylaws to be the state of things as they are today. We might make more substantive changes in the course of these meetings. Changes in bylaws can be proposed by any member, advanced to board, board decides if it is appropriate, then it goes to a vote by the membership. If board rejects proposal, 25 members can petition to have it voted on. Kristen and I will revise, then have board consider it, then it would go to the vote. Hopefully we can do this as a Survey Monkey vote. Kristen and I have worked on the bylaws, the policy manual is next. By the end of tomorrow we would like to get through bylaws and have agenda item to vote on by September and have the secretary arrange a ballot for membership. Kristen and I will have another day to go over the policy manual. This does not require a vote from membership.

Eric Wolf: has Alan Michaelson been consulted as he is also working on Policy Manual revisions?

Kristen Regina: I have not spoken with him other than an email exchange. As far as I know, action has not been taken by him. I will let him know that he no longer has to work on this.

Carole Ann Fabian: Committees have done things on their own, and we want to regularize policies and procedures.

Sylvia Roberts: Committees have said changes to the policy manual that were ratified by previous boards but never updated—do we intend to honor these changes?

Carole Ann Fabian: Policy manual does not require a membership vote, so it is really up to the board. We are starting with the revisions that Heidi Hass proposed.

Carole Ann Fabian: We need to have evidence that this was actually based on board activity. We will start with Heidi’s document. Please give Eric as much information as possible so he can find board actions. Policy manual should be approved by November and we should have Nedda post it by the end of the calendar year. I am going to have liaisons look at all the documents that their groups are
responsible for. So Heidi’s version is the working copy. Please send problem sections to leaders, not complete document and do not circulate widely.

**Action item #23:** Carole Ann Fabian to post policy manual for review document, for people to consult the groups they liaise with.

**Strategic Planning:**

Carole Ann Fabian: We had a helpful discussion in our June meeting. I documented this with Board Response to SPC which I posted to Wiggio. That has been sent back to Hannah Bennett and she has not yet gotten back to me. It thanks them for their work; we are not going to appoint a midyear cycle. We will appoint a new committee with time to shadow current team. The new committee will have a different brief, strategic directions document with an action score card. I have outlined in the response the new work cycle. I have asked a member to chair the new committee, two members will continue on the committee; I need a Canadian member and a member from West Coast (or West of Mississippi); I want balance of practice, location, seniority, etc.

**ARLIS/NA & VRA agreements:**

Carole Ann Fabian: Kristen drafted an implementation plan for the Seattle conference; VRA discussed this at their board meeting; they have not gotten it back to me. I have not receive executed financial agreement. We have oral remembrance of executed agreement, but no evidence. I have found problems with this document. So I am awaiting to hear from Elaine Paul. This needs to be resolved soon so work on the Seattle conference can begin.

**Grant management:**

Carole Ann Fabian: ARLIS in its guiding documents did not anticipate receiving grants; we have received them from the Kress Foundation and Getty Foundation. A grant application will be made for an IMLS grant. So we need to come up with contacts, execution, reporting. How do we determine that fiscal and reporting commitments are met? I feel a board member should be involved—he/she should not officially sit in the committee. In the case of the Kress grants for example, I think the call for applications and adjudications could be conducted by IRC with board approval.

Gregg Most: it is under Awards committee, not IRC.

Carole Ann Fabian: if we continue to look to grants for raising funds, we need to streamline their management. I suggest that grant oversight be the responsibility of a board member.

Gregg Most: ultimate reporting back to granting organization should be from the president. Who does the actual liaison is another matter.

Kristen Regina: should it be the liaison to development committee?

Gregg Most: if this is an accounting thing, it should be treasurer. I agree that one person needs to coordinate.

Carole Ann Fabian: The past president would give more continuity. The President is the person who needs to pay close attention to grants, so Past President makes sense to me. I suggest we make this a formal policy that this is a Past President’s role.
Sylvia Roberts: So committees oversee the grants on ground?

Carole Ann Fabian: Yes.

Gregg Most: I think this needs to be codified.

Carole Ann Fabian: Yes, this needs to go into the policy manual as a new policy.

**Motion #24: Gregg Most moves that the Executive Board writes a policy for grants administration; seconded by Sylvia Roberts.**

Discussion

Gregg Most: I think that those dealing with finance (development, board officers) need to be included.

Carried unanimously

**Action Item #24: Gregg and Carole Ann will create a task force to look at crafting a policy statement for grant management within ARLIS/NA**

**Nominating Committee Slate of Candidates**

Carole Ann Fabian: Nominating committee has delivered a strong slate; all positions had multiple nominees and self-nominees.

**Motion #25: Gregg Most moves that we enter executive session, Kristen Regina seconds**

Carried unanimously

**Meeting enters Executive Session**

**Meeting leaves Executive Session**

**Motion #26: Eric Wolf moves that we leave executive session; Sylvia Roberts seconds.**

Carried unanimously

Carole Ann Fabian: I need to talk to Robert regarding economizing our society overages. The board has discussed the stellar job Robert Kopchinski is doing supporting the Society in every way: financially, professionally and personally. We would like to give you a title change within the Society to recognize this. We suggest he be referred to as Executive Director.

**Motion #27: Eric Wolf moves that the board confer the title of Executive Director of the Art Libraries Society of North America on Robert Kopchinski in recognition of his exemplary service as Association Manager; Sarah Falls seconds**

Carried unanimously

Robert Kopchinski: thank you very much; I genuinely enjoy working with all of you.

**Vice President’s Report (Kristen Regina):**
Kristen Regina: SIGs/Sections/Divisions; technology has been the main concern. How should we handle contacting people interested in joining groups? This can wait until technology discussion.

Carole Ann Fabian: the membership cycle is so long that this information becomes available too late in our management cycle.

Robert Kopchinski: I can now create this report on demand.

Carole Ann Fabian: also useful for headcount requirements that are required in bylaws.

Carole Ann Fabian: can we have the Association Manager’s report here now:

Executive Director’s Report (formerly Associate Manager) (Robert Kopchinski):

Robert Kopchinski: Development prospects database first: on old AWS there was a place for development committee and board members to track sponsors for conference. There was no way to run reports. Development committee asked if this could be improved. It will now be on AWS. I have been working with Anne and Theresa. We can add vendors to get record for them. Indicate activity, contacts, notes, addresses, etc. Also relationship owner. Sales section—for each item that sponsor supports. Items connected by event. A report could be run by event, sponsor, etc.

Gregg Most: can a report be generated by date?

Robert Kopchinski: every event should have a date. At the moment we can run a report on vendor history.

Carole Ann Fabian: that would mean back populating database.

Robert Kopchinski: this is Theresa’s project to back populate.

Sylvia Roberts: we need consistency in data entry for report generation.

Robert Kopchinski: yes we are trying to standardize; another component is tracking activity—tracking conversations, attached to particular sales. I.e. commitment, followed by paperwork, etc. Building in reminder and notification systems. I am hoping that past data can be entered next month.

Carole Ann Fabian: Mar, please be in touch with development committee to get them to work with you so we can close out the development of this.

Sarah Falls: could we develop other databases from this for internship roster, etc.?

Robert Kopchinski: yes.

Carole Ann Fabian: but we should really make sure this is worthwhile; a spreadsheet might well suffice. Development is essential for fundraising. I don’t think we should pursue this now.

Action item #25: Mar to contact development committee regarding prospect database development

Carole Ann Fabian: Make available to group leadership the list of tools available through the society. We need to make a guide book for them on how to use ARLIS/NA identity. We want to deploy these behind member login. Robert created a draft matrix. Bluesky needs to be added to matrix. We need to develop a workflow that vets requests and minimizes impact on our use of TEI staff time and effort. So
board liaisons will be the contact. We are not showing the administrator for each platform (who will usually be Robert). Each tool should have an FAQ, or Education Committee needs to come up with tutorial; TEI will not support content, only platform.

Sarah Falls: A script needs to be made for liaisons.

Carole Ann Fabian: we will use forms for GoToMeeting and webinars.

Robert Kopchinski: Broadcast email (constant contact) taps into ARLIS membership database (as opposed to open ARLIS-L). We will sell access to this –they submit content and send it out to membership.

Carole Ann Fabian: submissions to broadcast email should also be vetted by board liaison. Vendor goes through Robert, from Society through liaison.

Gregg Most: should vendors posts go through Jill in marketing at TEI instead of Robert?

Carole Ann Fabian: yes.

Robert Kopchinski: we also need to comply with new Canadian law which requires opt in to receive mailings.

Carole Ann Fabian: we will have tools list and identity docs revised for September. Sarah can you identify links to tutorials, FAQs etc.?

**Action item #26: Carole Ann to post title change of Robert Kopchinski to ARLIS-L**

**Lunch**

**Past President’s Report (Gregg Most):**

Gregg Most: Diversity Report posted. ARLIS Market Place: I have posted proposal and we need to discuss it.

All: discussion of ARLIS/NA Market Place, business memberships, conference revenues and other fund-raising opportunities

Carole Ann Fabian: Gregg would lead a task force to look into this matter. Head of collection development SIG and two vendors. Views of people who did not want to see postings should also be included. How can we (Robert) exclude these from broadcasts that need to be general (like ballots)?

Robert Kopchinski: should we create a prospectus for the general Society support (similar to the conference prospectus)?

Carole Ann Fabian: membership, sponsorship, marketplace, conference are for different ways to contribute.

Eric Wolf: Also charitable donations.

Carole Ann Fabian: Marketplace is a venue, not a level. Membership, Charitable donation, Sponsorship, paid advertising and conference. What if we bring back Business Members and allow anyone to opt out on membership renewal.
Gregg Most: reintroduce business membership and give email broadcast.

**Motion #28: Kristen Regina moves that the meeting enter executive session, Sylvia Roberts seconds**

Carried unanimously

**Meeting Enters Executive Session**

**Meeting leaves Executive Session**

**Motion #29: Eric Wolf moves that the meeting leaves executive session; Kristen Regina Seconds**

Carried unanimously

**Action item #27: Carole Ann Fabian to appoint task force led by Gregg Most to discuss posting of business offerings via ARLIS-L; membership of task force will contain member of Collection development SIG, members from the vendor community and a member at large**

Carole Ann Fabian: come back to Marketplace with treasurer, pres/vp/past pres after Labor Day; we will have a conference call.

**Action item #28: Robert to schedule conference call with p/vp/pp and treasurer to discuss marketplace week of Sept 8**

**Secretary Report (Eric Wolf):**

**Motion #30: Gregg Most moves that the July conference call minutes be approved, Kristen Regina second**

Carried unanimously

Eric Wolf: I posted two reports from Cataloguing Advisory Committee: Sherman Clarke’s on form/genre project, and letter to be sent on behalf of the board, and the general report from Laurie Chipps, posted yesterday.

**Liaison reports:**

**Canadian/IRC/PPC (Sylvia Roberts):**

Sylvia Roberts: I posted that there is nothing to report from ARLIS/NA Canada. IRC report activities; questions about awards chair being ex-officio member of the IRC.

Carole Ann Fabian: This is a problem and the Awards chair should be ex-officio on IRC.

Gregg Most: is this necessary after the Kress grant?

Carole Ann Fabian: this will be answered in review of policy manual; we will get back on this.

Sylvia Roberts: Christina Peter responded to feedback and said they would propose reporting at 2016 conference.

Sylvia Roberts: The PPC wants to offer a membership roundtable on advocacy relating to job loss in art libraries.
Carole Ann Fabian: PPC needs to approach PDC about need for educational program in response to leadership programming; alerting the board about legislative actions is their brief. They should be reacting to policy issues of government, supporting or addressing other organizations, white papers, etc.

Sylvia Roberts: They asked about amendments to policy manual that have not been incorporated. They are planning a meeting with museum division.

**Chapters (Sarah Sherman)**

Sarah Sherman: do we have access to a message board software? If not I would like to get the chapters to use something like this; the listserv is not working that well.

Gregg Most: can this be done with Basecamp? Let’s get them on Basecamp.

Sarah Sherman: how do I get this set up?

**Action item #29: Sarah Sherman will work with Sarah Falls to set up Chapters Basecamp site**

Sarah Sherman: I will work with Robert to set up Southern California chapter website. Mountain West working on a virtual conference. They will prerecord and will be posted to private site online. Do I need more information on this?

Sarah Falls: I will talk to them; they should be on Basecamp. We will talk to them on getting this on Bluseky.

**Communications and Publications (Holly Hatheway)**

Holly Hatheway: Re: Marketplace. What should I say to Judy on this?

Carole Ann Fabian: add Judy Dyki to Task Force (amend action item).

Holly Hatheway: Letter from Tess Mulland about gold access fee to *Art Documentation*.

Carole Ann Fabian: we chose to not have an open access journal. We negotiated 2 year embargo before an author can post it. Asking authors to pay for an open access version of their article is inconsistent with previous decisions, and is over-burdensome financially on our authors. I think we should opt out.

Martha Gonzalez Palacios: I think we should stick with what we negotiated; double monetizing is problematic.

**Motion #31: Holly Hatheway moves that the Executive Board opt out of the open access option from Art Doc.; Martha Gonzalez Palacios seconds**

Carried unanimously

Holly Hatheway: on action item #22, migration of M&T reviews—resolved and migrated. There will be training on editing between now and October issue. ISSN status can be resolved probably.

Sarah Falls: will they have a Worldcat record? Will they be indexed somewhere?

Holly Hatheway: these are the next questions.
Holly Hatheway: Hillary Veeders publication project—can they use Joomla to support database? I thought this project was rejected.

**Action item #30: Eric Wolf to find board action, report to Holly, who will report to committee**

Holly Hatheway: Stipend discussion:

Mark Pompelia: M&T reviews should be paid in 2014

**Action item #31: Eric Wolf to find date of approval of stipend for M&T revues; also Nedda**

**Development & Membership (Martha Gonzalez Palacios):**

**Development**

Martha Gonzalez Palacios: Policy manual revue—we can simplify and try to have continuity with development committee? Some concern about having one extra member.

**Membership**

Martha Gonzalez Palacios: How much are we going to raise dues?

Carole Ann Fabian: Business affiliate member will provide additional revenue; we haven’t raised rates in 5 years.

**Motion #32: Mar moves that we increase membership dues; KR seconds [revised]**

Carole Ann Fabian: $130 member; $100 introductory; $60 retired/unemployed; $50 student; business affiliates we will revisit; sustaining—delete.

Gregg Most: business membership starts at $300 with minimum email blast.

Carried unanimously

**Action item #32: Martha Gonzalez Palacios to communicate proposed dues increase to membership committee**

**Motion #33: Sylvia Roberts moves to adjourn meeting; Gregg Most seconds**

Carried unanimously

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**August 15, 2014 Session**

Call to order: 10:05

**Remarks on Columbia Libraries (Carole Ann Fabian)**

**Tour and program in Avery Archives**

**Education Report (Sarah Falls):**
Sarah Falls: PDC report mislabeled as Subcommittee, will change in Wiggio. Committee strong and working well. Big issue with PDC is social media. They want to use Twitter and Facebook—can they create their own? Carol Graney said not to use ARLIS/NA existing pages.

Carole Ann Fabian: we need to work this out, please talk to Carol Graney.

**Action item #33: Sarah Falls to contact Carol Graney re: policy for committees to use FB, Twitter, etc.**

Sarah Falls: Mentoring will use Bluesky, need to work out admin privileges. Mentoring will roll out in October. Already paid for. This will be our first online class. Focused on chapter mentoring.

Sarah Sherman: Not mentioned how administration documentation at Chapters meeting. Model is self-directed membership. No mention of PATH, we would like to know more about this work. Using same video that was used as previous mentorship video.

Sarah Falls: Filming extra sessions possible as we have them for the whole day, not just per session. I asked them to work on assessment, similar to SEI. Education subcommittee: content has been migrated to PATH and now will be available free of charge. They would like their charge updated; mentoring could also benefit from review of charge.

Carole Ann Fabian: could we have breakdown of all three PDC groups. Do we have a list of all educational programs? History of this was a precursor to a certificate program (post professional degree). So I would like to see history and archive of content.

Sarah Falls: Educational technology subcommittee; we anticipate launching virtual conference this week. Beth wants this to be a standing committee. I am not sure they will always be busy.

Gregg Most: Maybe they could form a task group so they can work on virtual conference, would get more workers in there.

Sarah Falls: SEI was very successful 40 registrations (44 but 4 couldn’t make); about $7,500. Worked well with UIUC. Direct marketing to library schools worked well—high percentage of students. Need to find site for 2017. Trying to develop process to find sites.

Mark Pompelia: some locations seem remote, has this come out in assessment?

Sarah Falls: location needs to be a campus with computer labs that can accommodate 40 people, strong VR professionals, local library school a plus, affordable accommodations, etc.

Gregg Most: last year was nice to have support from a library school also.

Sarah Falls: We have website page ready, press release ready, etc. for PATH.

**[Demonstration]**

Carole Ann Fabian: this is actually our online learning program (we have been calling it virtual conference, but also has courses etc.) it needs a brand, as it is really the venue for learning and professional development. So we need a title before the launch.

**Motion #34: Sarah Falls moves that we commend Beth Morris for her strong work and devotion to the Educational Subcommittee for her launch of the virtual conference and PATH system for virtual learning; seconded Gregg Most**
Carried unanimously

**Action item #34: Sarah Falls and Carole Ann Fabian will write and send letter of commendation to Beth Morris**

Carole Ann Fabian: we should move webinars and lunchtime chats to online learning as well; we need a new name for this.

**Action item #35: Sarah Falls to talk to Nedda about rethinking tabs on top nav on AWS regarding learning**

Carole Ann Fabian: do not launch until Nedda makes changes, and I see press release.

**Conference Reports**

**Fort Worth**

Carole Ann Fabian: Program has had some changes. One session for late breaking news (president’s choice)—this year “are we at the tipping point”—problems with communications between publishers and libraries with e-publications, etc. I have not yet populated the session but it will fall into collection development track. Still working on tours and workshops. Some tours will be repeated Friday and Monday, as convocation is on Sunday. We are still working out convocation site details between the hotel, Kimbell etc. Web launch and prospectus launch by end of August. Should membership be included in vendor table sales?

Gregg Most: this should all be included in business membership.

Carole Ann Fabian: we need to work this out today so Robert can get out the prospectus.

Gregg Most: too late to change it this year, but when we announce marketplace, bylaws revisions, etc.; deadline August 29.

Robert Kopchinski: one cautionary note: this conference is 6 weeks earlier this year than last year, so please let all who have to work on conference know this; particularly awards people have to move up their schedules.

**Action item #36: Carole Ann to contact awards committees re: deadlines and scheduling for Fort Worth**

**Seattle**

Robert Kopchinski: RFP only received two responses, one is outside Seattle near airport; other Westin, is problematic we would have to commit to $100,000 in F&B. Two proposals in Tacoma, one in Bellevue.

Carole Ann Fabian: Must be in Seattle, more work necessary here. We are getting close on financial and planning structure. The hotel issues are more important at this point than finalizing agreement with VRA.

**Conference proposals for 2017:**

Carole Ann Fabian: Sarah Sherman has been busy working with chapters on proposals.

All: discussion of proposed sites for 2017 conference.

CAF: let’s see if New Orleans is possible.

**Lunch and Public Sculpture tour**

**Treasurer’s Report (Mark Pompelia):**

Mark Pompelia: I am waiting for the Finance Committee Report; waiting for closing of old bank account; we will then transfer $100,000 to Vanguard.

**Special Funding Requests**

**Motion #35: Mark Pompelia moves that the Board approve the special funding request from Education subcommittee of the PDC; Sarah Falls seconds**

Discussion

Mark Pompelia: Education subcommittee asks for $1,000 as a speaker fee to engage a leadership consultant to give two webinars targeted toward midyear professionals.

Sarah Falls: With Dietta Jones who has worked with ACRL’s leadership institute

Carole Ann Fabian: Would need to make sure contract allowed for perpetual use on PATH. We should vote on the concept rather than the person they proposed.

Carried unanimously

**Action #37: Mark Pompelia to contact Education subcommittee chair to clarify terms and alternate speakers**

**Motion #36: Mark Pompelia moves to approve special funding request from IRC; Gregg Most seconds**

Discussion

Martha Gonzalez Palacios: problems discussed with this during last meeting; I had told Christina to hold off.

9 nays 1 abstention motion fails

**Motion #37 Mark Pompelia moves to approve the Special Funding Request from the Freitag Subcommittee of Awards committee, Holly Hatheway seconds**

Mark Pompelia: Sounds like not a special funding request, but rather a general increase in the award amount

Carole Ann Fabian: perpetual increases are not SFC material
Failed unanimously

**Chapters Special Funding Requests**

**Motion #38: Mark Pompelia moves that we approve the special funding request of the Upstate New York Chapter; Sarah Sherman seconds**

Mark Pompelia: This is a request to fund costs of a bead-making workshop for chapter meeting.

Motion fails unanimously

**Motion #39: Mark Pompelia moves that we approve the SFR from the New England Chapter, Sarah Sherman seconds**

Mark Pompelia: Joint meeting with NYC chapter and New England chapter to go to Storm King Art Center (for buses on New England side).

Failed unanimously

**Motion #40: Mark Pompelia moves that we approve SFR of Twin Cities Chapter; Sarah Sherman seconds**

Mark Pompelia: $350 for letterpress workshop; relates to goal 2b of Strategic Plan and Goal 3d.

Carried unanimously

**Budget Review**

Mark Pompelia: $110,700 projected membership revenue; waiting to hear from Development Committee re: gifts and contributions

**Action item #38: enquire about repairing online membership directory (Robert Kopchinski)**

**Motion #41: Mark Pompelia moves that we adjust publications honoraria; Sarah Falls seconds**

Discussion

Sarah Falls: other people who work hard such as PATH, etc. work for free

Carole Ann Fabian: it is now learning space

Motion tabled

**Action item #39: Mark Pompelia, Holly Hatheway, Sarah Falls to daft a summary report on existing and proposed editorial honoraria**

**Action item #40: Mark Pompelia to prepare new personal schedule for board travel allowances**

**Motion #42: MP moves that we increase internship award from $2,500 to $3,000; GM seconds**

Carried unanimously

Martha Gonzalez Palacios: can we consider having just one dispersal for the internship award instead of two, this is particularly important for Canadians.
Action item #41: Carole Ann Fabian to talk to awards committee about dispersal policies for internship awards

Carole Ann Fabian: Thanks for your time, travel and hard work for this very productive meeting

Adjournment

Motion #43: Eric Wolf moves that meeting be adjourned; Kristen Regina seconds

Carried unanimously

Motions:

#24: that the Executive Board writes a policy for grants administration

(M: Gregg Most; S: Sylvia Roberts; V: Carried unanimously)

#25: That the meeting enter executive session

(M: Gregg Most; S: Kristen Regina; V: Carried unanimously)

#26: That the meeting leave executive session

(M: Eric Wolf; S: Sylvia Roberts; V: Carried unanimously)

#27: That the board confers the title of Executive Director of the Art Libraries Society of North America on Robert Kopchinski in recognition of his exemplary service as Association Manager

(M: Eric Wolf; S: Sarah Falls; V: Carried unanimously)

#28: That the meeting enter executive session

(M: Kristen Regina; S: Sylvia Roberts; V: Carried unanimously)

#29: That the meeting leave executive session

(M: Eric Wolf; S: Kristen Regina; V: Carried unanimously)

#30: That the July conference call minutes be approved

(M: Gregg Most; S: Kristen Regina; V: Carried unanimously)

#31: That the Executive Board opt out of the open access option from Art Doc.

(M: Holly Hatheway; S: Martha Gonzalez Palacios; V: Carried unanimously)

#32: That we increase membership dues [revised]

(M: Martha Gonzalez Palacios; S: Kristen Regina; V: Carried unanimously)

#33: That the session be adjourned
#34: That we commend Beth Morris for her strong work and devotion to the Educational Subcommittee for her launch of the virtual conference and PATH system for virtual learning

(M: Sarah Falls; S: Gregg Most; V: Carried unanimously)

#35: That the Board approve the special funding request from Education subcommittee of the PDC

(M: Mark Pompelia; S: Sarah Falls; V: Carried unanimously)

#36: That the Board approve the special funding request from IRC

(M: Mark Pompelia; S: Gregg Most; V: Carried unanimously)

#37: That the Board approve the special funding request from the Freitag Subcommittee of Awards Committee

(M: Mark Pompelia; S: Holly Hatheway; V: Defeated unanimously)

#38: That the Board approve the special funding request of the Upstate New York Chapter

(M: Mark Pompelia; S: Sarah Sherman; V: Defeated unanimously)

#39: That the Board approve the special funding request from the New England Chapter

(M: Mark Pompelia; S: Sarah Sherman; V: Defeated unanimously)

#40: That the Board approve the special funding request from the Twin Cities Chapter

(M: Mark Pompelia; S: Sarah Sherman; V: Carried unanimously)

#41: That the Board adjust publications honoraria

(M: Mark Pompelia; S: Sarah Falls; V: Motion Tabled)

#42: That the Board increase internship award from $2,500 to $3,000

(M: Mark Pompelia; S: Gregg Most; V: Carried unanimously)

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*Action Items:*

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#28: Robert to schedule conference call with p/vp/pp and treasurer to discuss marketplace week of Sept 8

#29: Sarah Sherman will work with Sarah Falls to set up Chapters Basecamp site

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#31: Eric Wolf to find date of approval of stipend for M&T revues also; Nedda

#32: Martha Gonzalez Palacios to communicate proposed dues increase to membership committee

#33: Sarah Falls to contact Carol Graney re: policy for committees to use FB, Twitter, etc.

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