Attendees: Gregg Most, Carole Ann Fabian, Deborah Kempe, Deborah Barlow Smedstad, Eric Wolf, Melanie Emerson, Sarah Falls, Sarah Sherman, Daniel Payne, Martha Gonzalez Palacios; Incoming Board Members: Kristin Regina, Mark Pompelia, Sylvia Roberts, Holly Hatheway

Call to Order and Welcome (Gregg Most)

Conference Co-chairs Report (Roger Lawson and Megan Halsband)

76 exhibitors
$63,313 exhibitors
$70,030 sponsors
786 registrants (record)

Secretary’s Report (Eric Wolf)

Motion #92: Carole Ann moves to approve the April Conference Call minutes; Melanie Emerson seconds

Carried unanimously

Ratifications of Chapter Bylaws revisions

Motion #93: Eric Wolf moves that Chapter bylaws revisions be ratified; Martha Gonzalez Palacios seconds

Carried unanimously

Action item #69: Sarah Sherman to contact chapter with final instructions for approved bylaw changes.

Liaison Reports

Divisions, Sections, and SIGs (Carole Ann Fabian)

Carole Ann Fabian: Time has been spent finding new leaders for Divisions, Section, SIGs; posting of annual reports has been problematic. Problems of communication; policy manual, policy out of step with what they are actually doing. We should contact them about succession, leadership, etc. Too many co-chairs, moderators, etc, as this effects budget (leadership breakfast, etc.)

Gregg Most: Moderator/vice-moderator moving up ladder better than co-moderators.
Carole Ann Fabian: 3 year commitments can lead to stagnation; 100s of members want to serve, but cannot because positions are locked up. Only two positions still open, all else filled.

Gregg Most: I disagree with concept that arils website editor should be a position as part of succession

Deborah Kempe: Leadership breakfast might be a good place to mention that leadership means mentoring and expanding membership; encourage people to reach out, not just the same people.

Martha Gonzalez Palacios: isn’t there a limit to length of service?

Carole Ann Fabian: there is but it is being ignored by some for continuity. Practice not in line with our documents; Heidi Hass and Tony White developed doc for awards.

**Motion # 94: Carole Ann Fabian moves to form a task force to examine ARLISNA admin docs to make sure they have consistent language and are in alignment regarding appointments of leaders and terms of service; Sarah Falls seconds.**

Discussion:

Gregg Most: Secretary usually runs this (outgoing)

Carole Ann Fabian: I would like a focused task force

Deborah Kempe: We need to complete pending policy manuals revisions before the undertaking the next set of revisions

Gregg Most: Carole Ann, who would you like on this Task Force?

Carole Ann Fabian: Eric Wolf, Kristin Regina, Deborah Kempe

Sarah Falls: We have same discussion in PDC

Carole Ann Fabian: This is important within demographics of organization

Deborah Kempe: I still want previous changes approved first; it should be done by end of summer

Motion carries unanimously

**Action Item #70: Carole Ann Fabian to create Task Force to examine ARLIS administrative documents to regarding appointment of leaders and terms of service**

**Motion #95: Martha Gonzalez Palacios moves that the meeting enter executive session; Sarah Sherman seconds**

Carried unanimously
Meeting enters executive session

**Motion #96: Eric Wolf moves that the meeting leave executive session; Deborah Kempe seconds**

Motion carried unanimously

Carole Ann Fabian: Digital humanities SIG and VRD and future of art bibliography group should coordinate together; should they be merged?

Gregg Most: Anne Salinger and I have spoken electronically and thought we should change VR to “digital”; she put that out to her membership, but might not have heard back

Carole Anne Fabian: It might cease to be a division like, museum, academic, etc., but become a section.

**Diversity Committee & Kress Awards (Deborah Kempe)**

Deborah Kempe: Mission of diversity is broader and vaguer than many others, and is not represented in our strategic plan. We have not made huge successes in this area. Board needs to support this if it is truly partly of our society’s agenda. It is not all on the shoulders of this committee. They are sponsoring sessions at this conference. Kress Awards: thanks to IRC we have gotten longer term funding from Kress foundation; we are bringing 6 European librarians; we had many applicants for our end—sending our members to IFLA; we will be sending 5. More applicants from our membership; next year we have more flexibility between sending our members and bringing in international librarians to our conference

Gregg Most: If we do this again, we should probably have an awards committee instead of Executive Board review (not for Kress, but if we do something in the future with another organization)

**ARLIS/Canada, PPC and IRC (Daniel Payne)**

Daniel Payne: ARLIS/NA Canada things are stable; we are moving forward with our History of Canadian Art Libraries project; PPC will be posting statement on job losses online; they know they can do this, internally. What we will do with this externally remains to be decided. This next step will probably happen after the transition to Sylvia.

Holly Hatheway: IRC: New chair and members and ex-officio member selected. Vienna-Budapest group moving forward, and Brazil be planned. We are making each Study Tour and working group. We have created tools and systems that can be used in future; Robert and TEI have made an online form for us that should make the work more efficient.

Carole Ann Fabian: We have Liaisons to other organizations who do not loop back to ARLIS, so I have made these people ex-officio appointees to correct committees (i.e. ALA diversity liaison to diversity committee, etc.)
Chapters (Sarah Sherman)

Sarah Sherman: Chapter Chairs roundtable meeting will be tomorrow at 1:00. Hannah Bennett will make an appearance regarding strategic plan. I want to listen to them and hear what support they need from the board and society and to participate in our leadership program. I hope that issues raised tomorrow will help set up future virtual meeting and chapters leaders listserv (apparently there used to be one).

Deborah Barlow Smedstad: Might be worth using online banks for small chapters, might make transitions, co-signatories, etc., easier.

Martha Gonzalez Palacios: We created a place on our chapter site with documents and instructions for transitions, etc.

Daniel Payne: ARLIS/NA Canada has used a card reader on a cell phone and PayPal to get students signed up immediately. Having students active in chapter leadership has really revitalized.

Sarah Sherman: 2017 conference we are meeting with Central Plains, Ohio Valley, Southeast and New York have worked on proposal.

Education (Sarah Falls)

Sarah Falls: Basecamp has been very helpful; but we need to come up with organization and archiving documents off of basecamp. PDC has a lot going on: conference networking, virtual conference, new technology forum. Education has had some great webinars and chat sessions which have been well attended. Also worked well with CPAC; we are recording 4 sessions for Virtual Conference and this has gone very well; working well with me, Robert, Bluesky. Digital Humanities; Labor Archives; Future of Scholarship for Art Historians and one more session will be recorded. They will be put into our LMS and we will have handouts, etc., added to LMS and we aim to have this available by June. When we are closer to it we will work with Elizabeth Berenz about getting this outside of ARLIS for possible income. Mentoring problem; more members want to be mentees than mentors. Exploring virtual forms of mentoring, maybe thematic. SEI is doing as well as they always do. They are only $100 shy of their fundraising goal. They have 34 registrations as of the end of April.

Gregg Most: Please let exhibitors know about problems with hotel; we were told erroneously that we would not have conflicts with other conventions, but there are actually 4. Please let them know that we have had problems. Robert has worked with them to iron out problems.

Sarah Falls: Ongoing issues: PDC has had problems with tools; content has been coming in second. One thing to bring to the board is for us to give them a framework or conduct a virtual retreat to help them come up with new content that goes with strategic plan? Leadership, digital humanities, mentoring, etc. This can be used to develop new membership.

Gregg Most: we need to have some caution on any content that might take away from the annual conference.
Carole Ann Fabian: Mentoring and content for new members would not be in conflict with conference, would be helpful.

Sarah Falls: ACRL liaison should be ex-officio to PDC

Gregg Most: Yes

Daniel Payne: Interest expressed between PDC and Education regarding mentorship in museum environment

Sarah Falls: Core comps has come up as they were lost in website transition. They were created in 2004 (109 page document and 9 page summary on website). No language on social media and other new technological developments. This has been a board charge to PDC. Do we want a charge to update these before they are reloaded on AWS.

Motion #97: Sarah Falls moves that we charge the PDC with updating Core Competencies for Art Library professionals in the next calendar year; Deborah Kempe seconds

Carole Ann Fabian: I would recommend they make a working group for this with a mix of senior and younger members

Motion carried unanimously

Action item #71: Sarah Falls to talk to Maggie Portis to come up with constitution of working group

Sarah Falls: Internship roster and issues. Janine Henri will take this on and chair the PDC next year.

Sarah Falls: Education technology going very well. Pricing models for webinars and virtual conference. Do we want access to LMS site-wide for a fee (access to webinars, etc.) for non-ARLIS members.

Gregg Most: Give us a model and let's see what it looks like.

Carole Ann Fabian: can we have a grid that shows what a member gets, what a non-member gets, etc. Let's have clear pricing grids for all different options to getting our content.

Sarah Falls: Good, I will work on a grid for all of this.

Gregg Most: I think this could be a great way to increase membership and revenue stream, but can be a can of worms; so let's block this out and add it to discussion of marketplace, etc.

Sarah Falls: Mentoring: coming up with changes to make it more sustainable. Would board be comfortable with rebuilding from the ground up?
Eric Wolf: Strategic plan suggested that the mentoring program should be broadened to include mid-career mentoring, etc.

Carole Ann Fabian: this is an important part of a professional organization; having a workshop is just one aspect of this.

Sarah Falls: helping people self-identify mentors—giving people the tool to find mentors,

Daniel Payne: information literacy standards but for people

Sarah Falls: yes, I call this professional literacy

Gregg Most: this is fine with board approval

Sarah Falls: SEI; problems with vetting of sites. UIUC for the next few years. What we want is more structure for vetting sites. Last year this was last minute; how do we make this easier, more like conference planning done a few years out.

Gregg Most: affordability for members as well as potential profits need to be considered. Does it need to be at an institutions with and I School?

Sarah Falls: that has certainly been helpful.

Daniel Payne: Exchange rates in Canada are favorable for US now; so University of Toronto, London, Ontario and McGill are possible

**Development and Membership (Martha Gonzalez Palacios)**

Martha Gonzalez Palacios: $77,030 for fund raising is a record. U.S./Russia peer dialogue was denied.

Kristin Regina: Funds went to more scientific initiatives; libraries seem far from their usual purview

Martha Gonzalez Palacios: Meeting is on Saturday at 3:00; agenda is future grants, fundraising for Ft. Worth; Coordination of Travel and Research Awards, Society Circle sponsorship; I want to talk about how they communicate with me; I am not hearing much from them.

Carole Ann Fabian: this is a problem in many groups

Gregg Most: are you contacting them? That is what I have had to do.

Martha Gonzalez Palacios: yes; but it is usually just a few lines; they will tell me to ask Gregg; even though I am the one who is supposed to report to him.

Gregg Most: they should copy you on their emails.
Deborah Barlow Smedstad: Martha needs to get treasurer’s reports, too.

Martha Gonzalez Palacios: it would help if we encouraged them to use basecamp, so we at least have records of their work and discussions

Sarah Falls: I used a webinar to train PDC subcommittees on using Basecamp, where to put documents, etc.

Robert Kopchinski: maybe we should have a committee chairs orientation including Basecamp.

Deborah Kempe: Appointees come from VP, so an orientation for all of them would be very beneficial (like it is for new executive board members))

Robert Kopchinski: I will also try to do a better job in looping in all the liaisons

Deborah Kempe: When would an orientation take place?

Martha Gonzalez Palacios: right after the conference

Gregg Most: maybe something to be built into Members Only section of AWS

**Action item #72: Liaisons to get together to discuss better ways for communications between ARLIS groups and EB Liaisons**

Martha Gonzalez Palacios: Membership: will be staffing a table like last year. What our Members are staying is back up with two this month. Talking about new brochure with Montreal/Ottawa/Quebec chapter. Discussion with librarian in Hawaii—when do we want to discuss this?

Gregg Most: Let’s discuss now. The Librarian from the Honolulu Museum of Art contacted me inquiring which chapter would she join. Good question. I suggested she form a chapter for Hawaii or the Pacific Islands. If she can get 10 people, she can form a chapter. I offered her a travel stipend to attend conference to see if this would work for you. She was unable to attend and she has not yet joined ARLIS/NA. I do want to engage her further.

Carole Ann Fabian: the content offerings that SF has mentioned could be helpful to her.

Deborah Kempe: Re: what our members are saying: I haven’t seen them sent out to social media, RSS, etc.

Melanie Emerson: we just got the plug-in going, so this will happen

**Lunch Break**

**Communications and Publications (Melanie Emerson)**
Melanie Emerson: I would like to introduce Tess Mullen and Judy Dyki re: Art Documentation

Tess Mullen: Highlights of Publisher’s Report: institutional subscriptions of 6% from last year. Usage is up also: tables of contents, full text HTML up 114%, full text PDF up 106%; overall up 46%. We are looking at offering an art package as we have many art journals. This is in investigation phase. QR code article still the most popular. Other sales initiatives to increase complete Chicago journals packages. Working on initiatives for small and very small institutions. This is just JSTOR usage.

Judy Dyki: Things are going very well working with Chicago Press. They are very responsive and this has been a very positive experience. Melanie asked about the status of the Editorial Board; we do have some good progress. I will be giving the list to Carole Ann in a couple of weeks.

Deborah Kempe: has the new format made it easier or harder re: image permissions?

Judy Dyki: it has generally been better, particularly for articles, now that it is peer reviewed and a more prestigious journal. Art Libraries Journal (UK) has contacted me with questions as they wish to follow our lead with using an outside press.

Robert Kopchinski: does our journal have any sort of ranking compared to similar journals?

Tess Mullen: we are not represented yet in the main trackings. I can and will submit it to library science; usually this is done after a couple years of circulation. We will get this started.

Melanie Emerson: I sent around proposed increase of 5% for institutional rates

**Motion #98: Melanie Emerson moves that we accept the UCP proposed increase for institutional subscriptions; seconded by Carole Ann Fabian**

Carried unanimously

Melanie Emerson: EBSCO contract has been passed on to lawyers; they have brought it back with proposed changes. We now have to send it back to EBSCO to see their response

Gregg Most: let’s see how EBSCO responds, and let’s hope they do not have to many sticking points; I am concerned about spending too much on something with very little revenue in return.

Melanie Emerson: Hopefully by post-conference or shortly thereafter we should have this resolved; Sandy Brooke will be off the committee due to conflict; so we need to look within the committee regarding succession; website is up; thanks to Nedda and Robert and many others. Multi-media and Technology reviews are also new; this is working but still needs some tweaking. Stipend for review editors will be discussed at post-conference meeting.

Deborah Kempe: One reason for this transition was to lighten the burden on web editors; has it?
Robert Kopchinski: there is a learning curve, but it is easier. Nedda access from an admin account which is more complicated than how others access it. So it is a lower learning curve for contributors and editors.

**Motion #99: Melanie Emerson moves that we commend Nedda for making the new AWS live; seconded by Martha Gonzalez Palacios**

Carried unanimously

**Action item #73: Gregg Most to alert Nedda of board recognition**

ARLIS/NA Marketplace (Robert Kopchinski and Gregg Most)

Gregg Most: I am taking this over now that DK is going off the board. The enforcement of a policy has caused problems

Robert Kopchinski: there are two separate issues to deal with: 1) what we can offer for advertising for vendors, sponsors, etc. 2) philosophical part about what is the proper use of ARLIS-L. While two issues are related they are separate. One concept we wanted to propose was to take sponsorship levels beyond direct link to conference—rather an annual basis to support entire mission of society, not just the conference. We would keep conference recognitions but add more see spreadsheet posted on Wiggio this morning. One new concept we want to introduce is a product review for 15 minute slot at conference (which could be recorded via Bluesky, paid for by vendor) which could be put up on marketplace part of website, could be pushed out on social media.

Deborah Barlow Smedstad: can vendors post on our Facebook site?

Melanie Emerson: yes, anyone’s post can show up, but not as ARLIS, that only happens when Carol posts

Robert Kopchinski: Banner ads have been ruled out. But there is now a section called “support”

Carole Ann Fabian: language is important—how can you (vendor) use ARLIS’s communication venues, etc

Robert Kopchinski: yes; even marketplace is problematic, as this is not an e-commerce page

Carole Ann Fabian: right this is a communication tool; collection development SIG is another place they can disseminate information—they will have a blog

Gregg Most: I want to bring up with development sponsorship of society rather than conference

Carole Ann Fabian: we could add a communication package to sponsorships

Deborah Kempe: Who are the 900 people on the registered email list?
Robert Kopchinski: they are members who have not opted out of email list

Carole Ann Fabian: cost would be per post like job openings.

Headquarters Report (Robert Kopchinski)

Robert Kopchinski: website conversion and multi-media and technology reviews have been major projects. I am working creating a sponsor database with development committee; we would migrate from existing databases, but they are not very effective—as everything was in a notes field that did not yield any meaningful data through searches. I am planning a summer visit to Seattle for site visit for 2016 conference. Study tour used online donation system and have added it to this conference registration, and it was used by many to donate to ARLIS. Once we decide on a new database system it will take about a year for transition. Abstract submission system would work well for ARLIS poster sessions might work well with such a system, also for session proposals. Bluesky call for after conference to get our membership db hooked up to their portal.

Deborah Kempe: can we have sponsor recognition on Virtual Conference videos?

Gregg Most: maybe in future

Robert Kopchinski: portal is flexible, we should be able to do this

Gregg Most: this needs to be in mind for future program committees, once virtual sessions are selected

ARLIS/NA Electronic Archiving at U of I (Gregg Most)

Gregg Most: I received email from archivist of UICU; they are hosting SEI and hold our archives and would provide electronic archiving of them

Action item #74: Eric Wolf—contact archivist at UICU regarding electronic archiving of databases, docs, etc. at UICU

Adjournment

Motion #100: Eric Wolf moves that the Pre-Conference Board Meeting be adjourned; Deborah Kempe seconds.

Carried unanimously

Motions:

#92: That the April Conference Call minutes be approved; Melanie Emerson seconds
  (M: Carole Ann Fabian; S: Melanie Emerson; V: Carried Unanimously)
#93: That Chapter bylaws revisions be ratified
   (M: Eric Wolf; S: Martha Gonzalez Palacios; V: Carried Unanimously)

#94: That a task force be formed to examine ARLISNA admin docs to make sure they have consistent language and are in alignment regarding appointments of leaders and terms of service
   (M: Carole Ann Fabian; S: Sarah Falls; V: Carried Unanimously)

#95: That the meeting enter executive session
   (M: Martha Gonzalez Palacios; S: Sarah Sherman; V: Carried Unanimously)

#96: That the meeting leave executive session
   (M: Eric Wolf; S: Deborah Kempe; V: Carried Unanimously)

#97: That we charge the PDC with updating Core Competencies for Art Library professionals in the next calendar year
   (M: Sarah Falls; S: Deborah Kempe; V: Carried Unanimously)

#98: That we accept the UCP proposed increase for institutional subscriptions
   (M: Melanie Emerson; S: Carole Ann Fabian; V: Carried Unanimously)

#99: That we commend Nedda for making the new AWS live
   (M: Melanie Emerson; S: Martha Gonzalez Palacios; V: Carried Unanimously)

#100: That the Pre-Conference Board Meeting be adjourned
      (M: Eric Wolf; S: Deborah Kempe; V: Carried Unanimously)

Action Items:

#69: Sarah Sherman to contact chapter with final instructions for approved bylaw changes

#70: Carole Ann Fabian to create Task Force to examine ARLIS administrative documents to regarding appointment of leaders and terms of service

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