40th Annual Conference
Toronto, ON | March 29 – April 2, 2012

Session/Meeting Name: ARLIS/SE Chapter
Date, Time: Sat. Mar. 31, 2012

Moderators: Lee Eltzroth
Recorder: Hillary Veeder


- Handouts distributed at meeting:
  - Meeting agenda
  - Minutes from Durham ARLIS/SE Business Meeting: [http://www.arlis-se.org/semeet2.htm](http://www.arlis-se.org/semeet2.htm)
  - Treasurer's Report
  - Suggested Member Participation in Website Updating

The meeting was called to order at 1:37 pm by SE president Lee Eltzroth and adjourned at 2:40 pm.

- Welcome & Introductions by Members present

1. Approval of minutes from 2011 SE Chapter business meeting, Durham, NC
   - Lee noted one change still needed to last sentence of section “3c”
   - Move to approve the minutes, with change, by Natalia Lonchyna, seconded by Kim Collins

2. Reports & Updates
   - Treasurer’s Report for January 1, 2012 through March 19, 2012, including 2012 paid memberships list

   - Travel Award & Introduction of winner
     - Hillary Veeder, on behalf of Heather Koopmans (not present) and the Professional Development Travel Award committee introduced Margarita Mirabal, our 2012 Travel Award recipient.
       - Margarita is Digital Archivist at Florida International University, Miami.
       - Margarita will be serving on the Travel Award Committee with Hillary to select the 2013 recipient
       - Lee noted a need for clarification to the Travel Award information posted on the website [http://www.arlis-se.org/TravelAwardNew.html](http://www.arlis-se.org/TravelAwardNew.html)

   - News from the Executive Board
Sarah Carter, ARLIS/NA Education Liaison, updated the chapter on various initiatives of the Society’s Executive Board

- Strategic Plan – reported on at our last annual Chapter meeting and now available on ARLIS/NA website
- VRA & ARLIS joint conference discussion
  - Exploring financial model for future joint conferences
  - A joint conference will not occur for at least another 2 years
- Virtual Conference Advisory Group is exploring conference wide virtual initiative
  - GotoMeeting and Eluminate were two virtual technologies mentioned

**Chapter Discussion & Questions**

- Kim C. asked if there was any interest in a virtual chapter meeting – Sarah noted that the virtual license is available to all society groups.
  - Lee suggested that the Chapter discuss virtual meeting options at the Fall 2012 meeting.
- Sarah responded to questions about *Art Documentation*
  - Gaining in the number of subscriptions and access via JSTOR
  - New cover design in cooperation with Bridgeman will change with each issue
  - No e-subscriptions for a few more years
  - Reminded members of individual subscription discount on University of Chicago titles

- Laurel Bliss is the Chapters Liaison and is in communication with all Chapter Chairs, including the SE President, regarding ARLIS/NA happenings, business, etc.

**LoPresti Committee Update**

- Sandra Still updated the group on the status of the award selection
  - 7 titles have been received
  - Award selection will occur after August 31st, ARLIS/SE website has been updated with details (http://www.arlis-se.org/lopresti.html)
  - Sandra and Kim elaborated on purpose of LoPresti Award for new members, noting that the award is meant to encourage publishing in the southeast region of the U.S.

**ARTifacts update**

- Cary Wilkins (not present) wanted members to be aware of next deadline – May 11th
  - Opportunities for new members to be featured and introduce themselves to the other chapter members
  - Natalia suggested that the newsletter could be sent via email – this suggestion was met with general agreement from others
    - Reduction in society cost for mailing, printing were noted
    - Past newsletters are available via the website (http://www.arlis-se.org/senewsl.html)

**SE Chapter’s 38th annual meeting in Athens, GA update**

- Lee updated members on plans for annual meeting in Athens, GA
Fun fact: 1st meeting in Athens since 1975
Fun fact: Registered attendees at past meetings: 30 members at Atlanta meeting, 30 in Nashville, 20 Sarasota, 20 Savannah, 20 Cartersville, and 24 Durham

- Athens/UGA meeting will be Thursday & Friday, November 8-9, 2012 and thus far, plans include:
  - Registration Thursday and Business meeting Friday, visits to GMOA and Lamar Dodd School of Art
  - Accommodations at the Hotel of the Georgia Center
    - Room costs: $109 & $129 which can be shared, some singles will also be available
    - Atlanta Airport is closest major transportation point, with direct Shuttle service to our Athens hotel
    - Georgia Museum of Art has expressed an interest in participating
    - Breakfast before our business meeting will include ham biscuits, etc., but also some other non-meat items

- Website update member participation

Lee’s handout included a request that 1) each member review their member entry on the website for missing items; 2) Everyone involved with chapter committees, newsletter, listserv, etc. should review the related website entry and email updates to webmaster (Alessia) until further notice.

- She asked that members include service history and professional interests as well as expertise and skills; this initiative relates to “Mentoring at the Chapter Level” (as Chapter discussed in Durham)
- Tom Caswell suggested that a membership form be created to provide a standardized format for member information – Lee said she can do this
- Lee reminded members to contact Treasurer Courtney McLeland and not the webmaster, if they are not on the 2012 Paid list and believe they have paid their dues

- Lee reported that Alessia has expressed interest in having a co-webmaster for additional help on the website
  - Kathy E. volunteered to assist Alessia Zanin-Yost as a co-webmaster
  - Stephanie Grimm volunteered to assist with the transition to a WordPress format; Natalia mentioned that it would be easier now to use WordPress than it was a few years ago

- Information gathering for updates to the History page is needed
- Issue of two SE websites needs to be reconciled
  - www.arlis-se.org (primary site) / arlisse.wordpress.com both come up in a Google search, but only the Primary Site is linked to ARLIS/NA
  - Natalia noted if the group would like to delete the WordPress site, to email her [Note – this site was deleted by Natalia, 10 April]
Jim Findlay needs to be added to the In Memoriam / Tributes page
Kathy Edwards mentioned a need for “tweaking” the chapter Bylaws and updating the web content; she had worked with Alessia (Chair) and other committee members on the Bylaws, which were already approved
  - Bylaws: http://www.arlis-se.org/sebylws.html
Revisited discussion of “Mentoring at the Chapter Level” that was discussed in Durham and need for this information to have a presence on the SE Website

- Other Discussions
  - Shelia Cork asked if there would be an interest in having a Fall meeting in New Orleans
    - Discussion led to potential meetings with other ARLIS chapters and/or organizations such as SLA
  - Charleston SC was mentioned as a potential location for the next SE annual fall meeting
  - Reminder about Chapter Listserv – subscription information is available on SE website
  - We were reminded that Chapter membership might actually be over 50 if this count includes Life Members

Minutes recorded and submitted by Hillary Veeder (hveede1@lsu.edu).