Chair Jonathan Franklin welcomed everyone to the meeting. Introductions were also made with members of the Publications Advisory Group of the Visual Resources Association, who were meeting in the same room. Jonathan announced that Roger Lawson (Past Chair and At-Large Member), Kraig Binkowski (Professional Resources Editor), and Jennifer Hehman (Past Bibliographic Notes Editor and At-Large Member), were stepping down from the Committee, and he thanked them for their service.

**Old Business**

The first order of business was to review the minutes from the business meeting held in Boston 2010. Minutes were approved with no corrections.

Next the committee reviewed the important developments from 2010. The most significant accomplishment this year was the negotiation of a 5 year contract with University of Chicago Press to publish *Art Documentation*. The contract with H.W. Wilson Company will be terminated. UCP has a relationship with EBSCO. There will be a 12 month embargo during which new Art Doc content will not appear in EBSCOHost. Sandy Brooke reported that UCP was attractive because no other proposals submitted revenue of 25% or guaranteed minimums. Also significant is our retention of copyright. Access to current issues and backfiles will be available...
through JSTOR Current Scholarship to institutional members via IP address recognition. In addition ARLIS/NA members will receive 30% off of UCP titles. Individual members will access content using a login/password combination. Tiered subscriptions will be available based on Carnegie Foundation Classifications.

Nedda suggested that the Publications and Communication committee needed a website and Sandy Brooke agreed

ACTION ITEM #1: Design and implement website for the committee. Nedda volunteers to do this and she will send out a URL.

Jonathan reports that we are still in need of several ARLIS/NA conference programs to scan. He would like to locate a collection of pristine copies for this purpose instead of getting in copies individually.

ACTION ITEM #2: locate missing copies, scan them and have them posted on the AWS. Carol agrees to take on this task, and Jennifer offers assistance with copies held by Tony White.

NEW BUSINESS:

UCP needs to begin marketing *Art Documentation* immediately so they are anxious to have the cover redesigned as soon as possible. Designers from UCP are willing to submit designs for review. A committee is needed to review the designs. Jonathan proposes the formation of a sub-committee of reviewers to be known as the Art Documentation Redesign Subcommittee. Members appointed to the committee are Jonathan Franklin, Judy Dyki, Sandy Brooke, Carol Graney, Eileen Markson, Tony White and Lee Viverette.

ACTION ITEM #3: Begin review process immediately.

Sandy Brooke brought up the need for an Art Documentation editorial review board including outside members, especially to widen our audience by including foreign and under represented groups with the goal to make the board as diverse as possible.

Jonathan stated that our author/publisher agreement needs to be modified for UCP as it pertains to derivative content. It appears that we will need two copyright agreements, one for use for online Reviews and conference proceedings and one exclusively for *Art Doc*.

There is an issue concerning the proposed review and redesign of the AWS and the move to a new web content management system. A survey of membership has been proposed, There is also a small ad hoc group formed by the president of ARLIS/NA. The committee will need to work with this group since this is a joint area of concern.

ACTION ITEM #4: Invite Amy Lucker and Bryan Loar, to become a members at large of Publications and Communications Committee and members of the AWS Sub-Committee. Jonathan will extend the invitation.
One candidate for the position of Professional Resources Editor was interviewed during the conference. More applicants are interested in the position and telephone interviews will be conducted for additional candidates.

Nedda suggested that we might collaborate with CAA to develop a guidebook of best practices on copyright issues, as an ARLIS/NA Occasional Paper. This guidebook would serve as a resource for our members and potentially assist members of the judicial system when they endeavor to interpret the laws in individual cases.

Jonathan reported that Joan Benedetti had contacted him concerning the publication of an updated version of *Art Museum Libraries and Librarianship*. The committee decided that this project could wait until a later date due to other priorities.

Given the Board’s interest in improved record-keeping, the issue arose of the dormant position of Administrative Documents Editor and if we might consider filling the position. It was decided that we will look into filling and possibly funding the position on an as needed basis at intervals of 2-3 years.

Outgoing member Kraig Binkowski expressed his gratitude to the committee and offered to continue working with John Taormina from VRA on creating a revised edition of *Facilities Standards for Art Libraries and Visual Resource Collections*.

The meeting was adjourned at 1:35 pm
Recorder: Lee Viverette
Submitted 5 April 2011