I. Welcome and Introductions
   Welcome and introductions were led by Jon Evans.

II. Formal Formation of SIG
   The ILL Special Interest Group has been formalized, and is now an official group within ARLIS.

   An ILL listserv, hosted by RLG and for museum-based questions, has been formed. One can subscribe to the listserv using the following guidelines:

   Send a message to LISTSERV@OCLC.ORG. The subject line should be left blank. The message should read: “Subscribe RLG-MUSEUMS-ILL-L Firstname Lastname”

   Once subscribed, people can post messages to the list by sending them to RLG-MUSEUMS-ILL-L@OCLC.ORG.

III. OCLC Programs & Research Update
   Dennis Massie from OCLC announced the formation of a working group with some RLG folks to streamline the process of sharing special collections. The group will work to make the process of lending special collections more routine—providing a glossary, gathering information on current practices to see what works now, and working to improve processes. Within the next few weeks, a survey will be sent out. We should have the results by the end of the summer. An important issue to consider is that of trust—when it comes to lending special collections materials, this is crucial.

   Suggestions to developing this trust included ratings systems, asking participating libraries to vouch for the trustworthiness of borrowing libraries, and creating a checklist of criteria that borrowing libraries must meet.

   It was suggested that borrowing libraries are not always aware of what they’re requesting. As lending librarians, we often have to perform reference interviews with borrowing librarians over the phone to determine what is really wanted.

IV. Feedback on OCLC Products & Services
   Lender notes from WorldCat Resource Sharing libraries are not showing up in ILLiad. We cannot rely on the notes field in ILL requests, and should be sure to indicate policies such as “no jiffy bags” on enclosed paperwork.
It was recommended that libraries with offsite storage become ‘enter my symbol twice’ libraries, to give ample time to retrieve offsite materials.

It would be helpful to have the ability to send and receive messages directly through ILLiad or WCRS, since conditionalizing requests isn’t always ideal. If you have other suggestions for OCLC products & services, please contact Dennis Massie.

Greater functionality in terms of searching existing lending and borrowing requests was also requested. Of particular note was the ability to identifying items by due date range.

V – SHARES Executive Group Report

Winterthur is back in SHARES.

The National Gallery of Canada has opted to discontinue its long-standing membership, due to budgetary issues.

There are currently 19 museums and at total of 80 institutions in SHARES.

Green Packaging – a webinar on greening ILL will be held Thursday, May 6, at 2:00. The webinar will be based on a report from a consulting firm hired by OCLC to determine best practices when it comes to packaging and shipping our interlibrary loans.

Along the lines of greening ILL, the possibility of setting up a sliding scale for borrowers—so that nearer libraries pay less than farther libraries—was presented. The idea of setting up a premier lender category—where libraries can agree to take on large numbers of ILL requests—was also presented.

VI – New Sources

Jon Evans noted that The History Cooperative provides free online access to an important grouping of American and international history and historical association journals. Created by The American Historical Association, the Organization of American Historians, the University of Illinois Press, and the National Academy Press, this resource provides access to significant full-text runs of more than 25 history journals and can be accessed at: http://www.historycooperative.org/journals.html

VII – Nominations for new Chair

Alba Fernandez-Keys was nominated as the new chair of the ILL Special Interest Group.