Collection Development and Assessment Workshop
Banff, May 2006

Workshop Outline
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COLLECTION POLICIES
1.) Review Examples
2.) Discuss Existing policies
3.) Review Objectives/Goals- subject focused or curriculum focused? both? user focused? i.e. avant-garde; computer art; contemporary art - theory; contemporary art-history; core; teaching - instructional; build a core collection; complement other local collections.
4.) Format- media, print (specifications?), electronic; ex cats, university pubs, museum pubs, regional, international, foreign, independent galleries, etc.
5.) Users- curators, faculty, undergrads, etc.
6.) Budget- % books; % serials; % media; % electronic; % retrospective; % other special? (i.e. artists' books)

ACQUISITION STRATEGIES
A. SELECTION TOOLS:
1.) Publishers and distributors. Identify those that have a strong focus in contemporary art. Create list and Discuss: trade pubs; museums; universities; galleries; media; other?
2.) Publishers and distributors based on content and media. Identify which will serve policy goals/focus. i.e.: who's strong in specific subject areas or specific formats
3.) Book Reviews: Sources. i.e. The Art Book; NYT; BookForum; Journals; Elec Journals
4.) Vendor slip plans
5.) Vendor Catalogs: Select few to review consistently and archive.

B. APPROVAL PLANS:
1.) Vendors: WW, YBP, etc.
2.) Profiles: Designing for profiles
3.) Budget: How to plan ahead.

C. COMBINATION APPROVAL PLANS AND DISCRETIONARY
1.) Budget: Determining Percentages
2.) Effectiveness and Efficiency