A main component of my time as Vice-president/president elect has been HR (human relations) related. In Spring, I worked with the division, section, and special interest group (SIG) leaders to record transitions on the leadership roster and the ARLIS/NA website.

In September, we piloted a society-wide survey regarding appointing committee chairs and affiliate liaisons:

As the ARLIS/NA Vice-President/President Elect, it is my duty to appoint committee chairs and affiliate liaisons, as well as help committee chairs make final committee membership appointments on behalf of the ARLIS/NA Executive Board. We have received feedback that this process could be more transparent, so we are collecting interest via this survey (include link) for 2018/19 positions that will begin after the New York annual conference. This pilot asked for interest in both leadership roles and committee membership. Managing the data was cumbersome; if this practice continues, I recommend limiting the survey to identifying leaders. Existing committee chairs should also encourage promising committee members to complete the survey, if they are interested in stepping up to the chair role.

In December, I sent out 20 appointment letters to all the 2018-2019 committee and sub-committee chairs.

During the winter, I also helped collect the 2017 annual reports http://tinyurl.com/ARLISNA-Annual-Reports and make sure they were posted to the AWS.

On Feb 15, 2018, Robert Kopchinski, Matthew Gengler, and I held the third annual ARLIS/NA Leadership Onboarding Webinar for all incoming leaders. I recommend that this onboarding process be overhauled in the upcoming years.

Finally, I served on Eumie’s Leadership Institute Planning group that pulled off a very successful Leadership Institute on Feb 25, 2018, at the NYC conference. The workshop facilitated by Frank Martinell investigated how assumptions, mental models, and paradigms effect ARLIS/NA.

This year, the executive board also approved:

- a name change for RISS SIG to Research and Information Services Section
- a Project Charter submitted by RISS for revised Information Competencies for Students in Design Disciplines publication.
- the Retirement SIG name change
- the ALPCA survey regarding NYC conference child care
- the formation of a new SIG, Critical Librarianship
- the project charter for adding a plugin and channeling ARLIS/NA blogs to appear on the AWS

In addition, the board...
- added Chapter Leadership to the leadership Roster
- removed leadership history from the Policy Manual with the goal of adding it to the AWS
- promoted the updated Technology Matrix to DSS and other ARLIS/NA groups
- updated the Conference Planning Manual
- worked to find a new document management system (settling on BOX)
- set-up new listservs for ArLiSNAP, Materials SIG, and the Management SIG.
- combined two Award sub-committees, one for the Gerd Meuhsam Award and the other for the Wolfgang Freitag Award, into a Student Advancement Award sub-committee that will manage both awards.
- began investigating the Society’s participation in the Humanities Commons.

**Salt Lake City CPAC:** Starting in November, I began meeting with the Salt Lake City Conference planners monthly. They have finalized their logo, launched their web-site ([https://arlisna.org/saltlakecity2019/](https://arlisna.org/saltlakecity2019/)), successfully presented to the ARLIS/NA society at the NYC business meeting, put forth their NYC survey to gather feedback, and gifted over 900 SLC promotional zines to New York city conference participant.