ARLIS/NA Ontario Chapter Annual Report, January 2016 – January 2017

2016 Chapter Officers:

Chair: Margaret English  
Vice Chair: Cynthia Dempster  
Treasurer: Catherine Falls  
Secretary: Samantha Tator  
Student Representatives: Angelique Roy (University of Toronto)  
Representative to ARLIS/NA Canada: Margaret English  
Past Chair: Nancy Perrin

Spring Chapter Meeting – June 3, 2016  
Musagetes Architecture Library, University of Waterloo, Cambridge Ontario  
Number of attendees: 6

Note: The Chapter Executive agreed that it was important to hold meetings in locations other than Toronto despite that fact that attendance would be much lower – hence the low number of attendees in Cambridge. Almost half of our members are students based in Toronto, and we find that they do not have the time and/or the funds to travel out of the city.

Our meeting began with light refreshment, a tour of the facilities by Chief Librarian Effie Patelos, a "show-and-tell" of some of the most interesting/beautiful/rare items from the collection, and a discussion about the resources available to students, faculty and architects. No trip to Cambridge would be complete without a visit to "Canada's Largest Antique Mall", Southworks Antiques, and we spent some quality time there in the afternoon before we left.

Meeting Host Effie Patelos discusses an exhibition of chairs made by Architecture students  
Photo: Margaret English
**Fall Chapter Meeting** - December 2, 2016

Toronto Reference Library, Toronto Ontario  
Number of attendees - 18  
Our Fall Business Meeting took place at the Toronto Reference Library. In addition to our formal business meeting, the busy day included a tour of the TRL’s Arts Department, the new Marilyn & Charles Baillie Special Collections Centre and the Preservation & Digitization Lab.

**Annual Fundraising Event** – November 12, 2016

Home of Margaret English, Toronto Ontario (see below)  
Number of attendees – 25  
This fun event was open to Chapter members as well as Faculty of the Department of Art at the University of Toronto as well as some graduate students in the Art Department.  
A fee of $15 was charged and guests enjoyed cocktails, heavy hors d’oeuvres and a poodle.  
Margaret displayed extensive vintage Hallowe’en collection as well as her recent acquisition of avant-garde graphic art. There was also a silent auction of donated vintage items.  
Funds raised: $517 earmarked for the annual Travel Award.
**Outreach**

University of Toronto iSchool Associations Day – October 19, 2016

This annual event always succeeds in recruiting Faculty of Information students who are interested in pursuing Art Librarianship. Catherine Falls and Margaret English represented the Chapter. 12 students signed up for our Chapter e-mail list. Two of those students went on to become voted Student Representatives at our Fall Business Meeting.

**Membership Statistics**

Current members:

- 23 in total, including:
  - 10 students
  - 2 Retiree
  - 11 Regular
  - Renewing: 11 so far, but we're about to send out a letter to members reminding them it is time to renew

**Website**

For the last two years, Chapter executive have been frustrated with problems associated with our website. It has been very difficult to upload documents and images. At the Fall Business Meeting, the chapter unanimously agreed to migrate our website under the umbrella of ARLIS/NA. Chapter member Nick Westbridge has agreed to assist us (as well as ARLIS Canada) in this endeavour.
ARLIS/NA Ontario Treasurer’s Report for Fall 2016
Submitted December 2, 2016 by Catherine Falls

Bank balance at May 31, 2016: $3532.82

Income:

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>June</td>
<td>$115.00</td>
<td>Spring 2016 Business Meeting tickets + Donation (Cash paid at meeting) [4 tickets @ $25 each] [1 donation @ $15]</td>
</tr>
<tr>
<td>November</td>
<td>$387.75</td>
<td>Fall Fundraiser Funds (Cash) [Silent Auction funds @ $165.00] [Ticket purchases + Donations @ $222.75]</td>
</tr>
<tr>
<td></td>
<td>$55.00</td>
<td>Fall Fundraiser funds + Membership (Cheque) [2 Fundraiser Tickets @ $15.00] [Retiree Membership @ $10.00] [Silent Auction funds @ $15.00]</td>
</tr>
<tr>
<td></td>
<td>$10.70</td>
<td>Fall Fundraiser Funds (Square Reader) [$10.00 Silent Auction funds + $1.00 test transaction - $0.30 Square Transaction fees]</td>
</tr>
<tr>
<td></td>
<td>$186.62</td>
<td>Paypal Transfer [4 Memberships @ $25.00 – Paypal fees ($4.12)] [2 Student Memberships @ $10.00 – Paypal fees ($1.18)] [5 Fundraiser Tickets @ $15.00 – Paypal fees ($3.08)]</td>
</tr>
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Total: $755.07
Disbursements:

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>June</td>
<td>$8.29</td>
<td>Monthly Banking Fees [$8.00 fee + $0.29 deposit fee (Includes $4.00 banking fees for May)]</td>
</tr>
<tr>
<td>July</td>
<td>$4.00</td>
<td>Monthly Banking Fees</td>
</tr>
<tr>
<td>August</td>
<td>$4.00</td>
<td>Monthly Banking Fees</td>
</tr>
<tr>
<td>September</td>
<td>$658.90</td>
<td>Hal 2.0 funds to Josh Apostolopoulos (ARLIS Ontario was managing these funds for the HAL 2.0 project spear-headed by Daniel Payne)</td>
</tr>
<tr>
<td>October</td>
<td>$4.00</td>
<td>Monthly Banking Fees</td>
</tr>
</tbody>
</table>

Total: $683.19

Summary:

$3532.82 May 31, 2015 bank balance
+$755.07 Income
-$683.19 Disbursements

$3604.70 November 30, 2016 Bank Balance (see screenshot for confirmation)
Available funds:

$3604.70    November 30, 2016 Bank Balance
- $2500.00  Contingency fund
+ $100.00   Cash float

$1204.70*

*Please note: As a point of comparison, the available funds as of November 30, 2015 were $1188.45.