Annual Report 2015
Northwest Chapter

Submitted by: Traci Timmons
tracit@seattleartmuseum.org
206-654-3220 (phone); 206-654-3135 (fax)

2015 Leadership
- Chair: Traci Timmons, Librarian, Dorothy Stimson Bullitt Library, Seattle Art Museum
- Vice-Chair/Chair Elect: Alan Michelson, Head Librarian, Built Environments Library, University of Washington
- Secretary: Bronwyn Dorhofer, Access Services and Outreach Librarian, University of Oregon Portland Library & Learning Commons
- Treasurer: D. Vanessa Kam, Head, Music + Art + Architecture, University of British Columbia Library
- Communications Officer: Sarah Seymore, Digital Metadata Technician, Digital Scholarship Center, University of Oregon

Chapter Activities
The Chapter had a very busy year. Many of our members are organizing the upcoming ARLIS/NA + VRA Joint Conference in Seattle in March 2016. Members serve in co-chair, committee, and other various leadership positions on the Conference Planning Advisory Committee (CPAC).

The Chapter added a new position to our Executive Committee, Communications Officer. Sarah Seymore has assumed this role and done a great deal of work. We refined and augmented our website, including a new domain name that is more in line with the parent organization: http://nw.arlis.org. We continued to see increased activity on our Facebook page, and launched our Twitter and Instagram sites. Sarah Seymore and Alan Michelson developed a new logo and overall brand design for our Chapter, which is now featured in all of our various media outlets.

The Chapter held its Annual Meeting in Vancouver, BC on November 6-7, 2015. It was organized by Paula Farrar, University of British Columbia, and Sylvia Roberts, Simon Fraser University. We had 14 onsite attendees to the business meeting. More on the specific activities of the meeting may be found here.

In October, we were notified that we had been granted a $500 Special Projects Grant from ARLIS/NA to hold a three-city recruitment and awareness-raising event for our Chapter and the upcoming conference. The event is scheduled to take place in Portland, OR, Vancouver, BC, and Seattle, WA on February 11, 2016. Our multi-city event ties directly to the following ARLIS/NA Strategic Plan goals:

Goal I: Articulate New Directions and Identity for the Profession
- Identify new membership and development opportunities to move the profession forward
Goal II: Expand Mentoring, Management, and Transition Skills
- Introduce additional mentoring opportunities that increase the possibilities for informal and less structured support and learning experiences for new professionals;

Goal III: Create Stronger Leadership through Promotion, Cooperation and Advocacy
- Promote active chapter involvement as a vital stepping stone towards future societal leadership

Treasurer’s Report

We opened the fiscal year on Nov. 1, 2014 with a balance of $5,397 US and closed on October 31, 2015 with a balance of $4,633.24 USD, a decrease of $764 USD. An exchange rate of 0.875049 was used for the November 1, 2014 opening balance and 0.759506 for the October 31, 2015 closing balances (the source for the exchange rates was the Xe.com conversion website.)

As of November 5, 2015:

Vancity
Community Service Account #1 $1,403.89 Cdn
Term deposits $3,000.00 Cdn
Membership shares $183.13 Cdn

---------------------------------------------------------------
Cdn $ Subtotal: $4,587.02 (x 0.759506 = $3,483.87 US)

US Dollar Chequing #1 $783.71 US
Pay Pal USD balance $365.66 US (or $468.88 Cdn)

----------------------------------------------------------
Total bank balance $4,633.24 US

Revenues:
$1,130.24 CAD total revenues
- $1,050.31 in membership dues and chapter meeting registration fees
  ▪ 27 paid 2015 memberships, up from 21 paid memberships in 2014
- $51.01 in bank account and term deposit interest earned plus shares dividend

$667 USD total revenues
- $417 TEI reimbursement to NW Chapter for Seattle conference promotional seed packets
- $250 TEI reimbursement to NW Chapter for Seattle conference logo design fee
- $155 in membership dues for 2015

Expenses:
$207.56 CAD total expenses
- $200 ARLIS/NA 2014 NW Chapter Travel Award
- $7.56 Postage
- $36 checking account fees

$2,356 USD total expenses
- $500 design fee for the ARLIS/NA Seattle Annual Conference Logo
- $417.50 for conference promotion give-away for Seattle conference (seed packets)
- $500 for the 2015 ARLIS/NA Annual Conference Travel Award
- $150 NW Chapter contribution to the 2015 Fort Worth conference
• $250 to the Washington Trust for Historic Preservation NW Chapter meeting in 2014 in Seattle
• $438 to the Seattle Art Museum NW Chapter meeting luncheon in 2014
• $100 NW Chapter contribution to the 2016 ARLIS/NA Annual Conference in Seattle (pending)

Memberships

• 2015: 27 members/affiliates
• 2014: 21 members/affiliates
• 2013: 10 members/affiliates

Chapter Priorities for 2016
The biggest priority for our Chapter is the ARLIS/NA + VRA Joint Conference in Seattle, March 8-12, 2016, which we hope will be the best conference yet.

We also want to build stronger relationships with students enrolled in the Emporia State University MLIS program, which has a satellite campus in Portland, and students in the area who attend San Jose State University’s online MLIS program.