Annual Report:
The Artist Files SIG is happy to report progress on a variety of pilot-projects, completed presentations and upcoming presentations. Samantha Deutch (Frick) co-moderator, presented at CAA on a panel called Documenting artists: creating, collecting, and preserving ephemeral material with a paper titled the Future of Artist Files: Here Today Gone Tomorrow. The paper provided an overview of the activities of the Artist Files SIG, the Artist Files Online Directory, and the pilot-project currently being conducted with the Internet Archive’s Archive-It service by four members of the Artist Files SIG who are Samantha Deutch (The Frick), Sally McKay (The Getty), Anne Simmons (National Gallery of Art), and Heather Slania (National Museum of Women in the Arts). The goal of this Archive-It pilot-project is to develop and test workflows, methodology, and practice of creating collections of ephemeral information related to a focused group of artists, galleries, exhibition histories, artists’ information, exhibition announcements, reproductions, and born-digital materials, which used to traditionally be gathered in print-format vertical files. The collections of born-digital information are being archived and made accessible through the Internet Archive’s Wayback Machine. The FAQs for the web-archiving pilot-project have been posted on the Artist Files Online Directory Wiki page until a more suitable location is available. The FAQs will be linked with the Archive-It data as well.

Sally McKay (Getty) co-moderator, is working with ARLIS/NA HQ to migrate the Artist Files Online Directory from a 3rd party hosted, fee-based website over to the ARLIS/NA website, which would centralize data, reduce hosting costs, and simplify software upgrades.

The co-moderators submitted a request for a sub-domain page to be created on the ARLIS/NA website for the Artist Files SIG. The co-moderators submitted a Project and Charter Service Request in order to migrate the Artist Files Online Directory to the ARLIS NA website.

Leadership changes:
Sally McKay (Getty) co-moderator will step down as co-moderator this year.

Action Items:
- Sally McKay (Getty) co-moderator will continue to work with ARLIS/NA HQ in order to migrate the Artist Files Directory Online over to the ARLIS Website.
- Artist Files SIG will continue to obtain contributions from institutions and add individual records to the directory.
• Co-moderators, and Artist Files SIG will continue completing “use cases” of born-digital content, continue to develop, test and document methodologies and workflows. The SIG will continue to collaborate with other SIGs and colleagues as appropriate.

**Upcoming presentation and promotion:**
Anne Simmons (NGA) will be presenting on a panel this year at the ARLIS NA Annual Conference on the session called How the Web Was Won: Collaborative Approaches to Web Archiving with a paper titled Going Paperless, Getting Lost: The Future of Artist Ephemera.

Please let us know what questions you have.

Kind regards,

Sally and Samantha

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