Leadership:

Sarah Sherman will continue as Chapters Liaison during 2014.

Meetings Attended:

- ARLIS/NA Annual Conference, Pasadena, CA, April 25-29, 2013
- Chapter Chairs meeting, ARLIS/NA Annual Conference, Pasadena, CA
- Executive Board post-conference meeting, Pasadena, CA
- Executive Board conference calls (monthly)
- \textit{NOTE: Due to a family emergency, was unable to attend the ARLIS/NA Mid-YEAR Executive Board Meeting in Washington DC, September 26-27, 2013 and the Southern California Chapter Business Meeting, October 3, 2013}

Liaison Activities:

- Acted as Executive Board liaison to 18 ARLIS/NA chapters
- Wrote article for chapter newsletters
- Answered questions from chapter leaders
- Maintained a roster of chapter chair officers
- Tracked and facilitated attendance of board members at chapter meetings
- Assisted Delaware Valley Chapter with the dissolution of the chapter as a result of a steady decrease in activity with chapter members and lack of new members to take on leadership roles
- Assisted Western New York Chapter with name change to Upstate New York Chapter

Board Activities/Action Items:

- Provided monthly reports to Executive Board prior to monthly conference calls.
- Communicated and discussed chapter issues at Executive Board monthly conference call meetings, as necessary.
- Began working with all chapters to revise their bylaws to remove language about “affiliate” memberships, add “/NA” where applicable, and to update any outdated language to stay up to date with the current organizational structure of ARLIS/NA (i.e., remove institutional membership, “western regional representative”, etc.)
• Worked with Development Committee and Local Conference Development person to encourage fundraising efforts for the annual conference and for chapters in general.

**Issues for Future Board Consideration:**
To support better communication and leadership skills to Chapter Leaders, particularly to Chapter Chairs by developing and implementing a Chapter Chair Roundtable or perhaps a Chapter Leader Roundtable. This program would provide leadership skills and introduce chapter officers to other leadership positions in the Society as well as to other chapter leaders. This idea initially came out of a Strategic Planning Committee meeting. Currently, Chapter Chairs and other Chapter leaders (i.e. Treasurers, etc.) do not have a common place to “meet” each other to discuss relevant topics that affect chapters (i.e., banking issues, fundraising ideas, solicitation of new members and chapter officers, etc.). In addition, this program would allow the Executive Board to introduce Chapter leaders to ARLIS/NA as a whole and introduce them to other members who hold leadership roles within the Society. Perhaps, starting points to develop a roundtable would be to support a listserv for chapter officers, hold period conference calls (twice yearly), attendance at leadership breakfast at the annual conference.