

ARLIS/NA
Pre-Conference Board Meeting
Action Items
Wednesday, April 25, 2007
Thursday, April 26, 2007
Executive Boardroom
Sheraton Colony Square Hotel, Atlanta, GA

Action 53: Elizabeth Clarke, Fran Scott, and Sue Singer will retrieve the document needed to resolve the Texas-Mexico chapter's tax-exempt situation. Deadline: July 1, 2007.

Action 54: The Treasurer and web site editor will be given code access for the web site and the server. Deadline: May 25, 2007.

Action 55: The Archives Task Force will contact the University of Illinois, develop a budget, examine the ARLIS/NA archive, and draft requirements for the archivist position. Deadline: July 1, 2007.

Action 56: Ann Whiteside will discuss with Elaine Paul of the Collaboration TF the issues of long term planning and a separate SEI entity. Deadline: September 30, 2007.

Action 57: Deborah Ultan Boudewyns will discuss implementing a transition assessment task force at the post-conference meeting. Deadline: April 30, 2007.

Action 58: Carole Ann will report to the Education Task Force about a new charge. This item will be on the post-conference board meeting agenda. Deadline: April 30, 2007.

Action 59: The board will discuss using the Nominating Task Force's recommendations at the post-conference board meeting and adopt the recommendations using a hybrid process of the old nominating process and the new recommendations. Deadline: April 30, 2007.

Action 60: Craig Fleming will ask MemberClicks for a completion date for functionality of the membership database and for a timeline of actions that are remaining. Deadline date: April 26, 2007.

Action 61: Ann Whiteside and Marilyn Nasserden will discuss with the chapter chairs the idea of having the George Wittenborn Award rotate amongst the chapters. Deadline: April 30, 2007.

Action 62: Sue Koskinen will discuss with the Publications Committee the following items: the creation of an ad hoc committee, the role of the IT coordinator, as well as parameters for use of MemberClicks; Margaret Webster will contact MemberClicks about services and procedures. Deadline: June 30, 2007.

Action 63: Elizabeth Schaub will bring to the attention of the Professional Development Committee the request for ARLIS/NA career brochures to be sent to art schools as well as library schools. Deadline: April 30, 2007.

Action 64: Fran Scott will try to realign the coding for the advertising revenue and sponsorship packaging and will discuss this issue with Sue Singer. Deadline: July 1, 2007.

Action 65: Ken Soehner will create a new moderator form for the DSRT's to return to the Vice-President at the DSRT meetings; this will be brought to the attention of the moderators at the Leadership Breakfast. Deadline: April 27, 2007.

Action 66: Cate Cooney will speak to with the ARLIS/NA NE Chapter to determine if they can set the conference dates for late March or early April 2010. Deadline: May 30, 2007.

Action 67: Marilyn Nasserden will send additional documents to Margaret Webster for review and inclusion in the workshop guidelines of the conference planning manual; Margaret Webster will forward these changes to Nedda Ahmed for posting on the ARLIS/NA web site. Deadline: May 15, 2007.

Action 68: Elizabeth Clarke will follow-up with Headquarters to ensure that staff photographs and areas of responsibility will be listed on the ARLIS/NA web site. Deadline: May 31, 2007.

Action 69: Margaret Webster will investigate if MemberClicks can handle a bulletin board or indication of areas of expertise on the membership form. Deadline: June 30, 2007.

Action 70: Leigh Gates will inform the Public Policy Committee that a placeholder for \$1000.00 has been set for ARLIS/NA representatives to attend events and that ARLIS/NA representatives need to apply for this funding. Deadline: May 31, 2007.

Action 71: Sue Koskinen will speak with Carol Graney to determine if she is willing to administer an "Ask ARLIS" page of the ARLIS/NA web site. Deadline: June 30, 2007.

Action 72: Sue Koskinen will inform the Publications Committee that the board is developing the implementation of new communication channels. Deadline: June 30, 2007.

Action 73: MemberClicks will develop an electronic version of the handbook and directory; the board will decide if the handbook and directory will be a print or electronic version; an archival copy of the 2007 handbook and directory will be sent to the archives; Margaret Webster will investigate the handbook module of MemberClicks. Deadline: July 1, 2007.

Submitted by Eumie Imm-Stroukoff
Secretary, ARLIS/NA