

ARLIS/NA Board Meeting (conducted via email)

Wed., 10/3/07, 3:00 p.m. CT - Thurs., 10/4/07, 3:00 p.m. CT.

Attending: Cate Cooney, Sue Koskinen, Marilyn Nasserden, Rebecca Price, Elizabeth Schaub, Fran Scott, Ken Soehner, Amy Trendler, Deborah Ultan Boudewyns

1.) The ArLiSNAP group asked where do they fit into the ARLIS/NA structure. Should they become an Interest Group? Discussion Group?

The question of their current standing within ARLIS/NA was raised. They are essentially operating as a chapter without borders. The society does not support student chapters (though it was suggested that at some point that is an issue we might revisit), so the group formed organically. They are using the ARLIS/NA name and are requesting money from the board. It was acknowledged that they do need to be accepted into the structure in some official way. The board discussed the current flux in relation to Divisions and Sections. The Assessment Task Force had suggested changing all Division, Sections, and Round Tables to Interest Groups. Based on membership feedback, we had decided to change the Round Tables only. Potentially ArLiSNAP could be a Division or Section, but it was felt that it did not make sense to put them in that structure at this point. The board agreed that they should be considered an Interest Group for now.

2.) There are two items requiring a vote.

Two issues discussed during last week's meeting are now on the agenda for voting: a) the chapter guidelines for membership status and b) the finance committee request to change the wording to "chooses."

Motion 12: It is moved to accept the Chapter Guidelines for Membership Status. (Cate Cooney)

The motion was seconded and passed with 6 votes in favor and none opposed.

Motion 13: It is moved to accept the Finance Committee request to change the wording in G-11, Section e to "If the Past Treasurer chooses not to serve..." (Cate Cooney)

The motion is seconded and passed with 7 votes in favor, none opposed.

3.) Travel Awards Committee Question:

The Travel Award Committee has requested that we consider changing the ARLIS/NA sponsored awards to offer two general student awards and one member conference attendance award. Currently we have two member awards for conference attendance and the Judith Hoffberg Student Award for student attendance.

The reason for asking for this change is that the committee has received 28 applicants for the student award (of which there is one)

and 6 applicants for the member award (of which there are two). The committee felt that these numbers indicate a particular demand and need that we should respond to. Along with the request to change the numbers of awards in each category, the committee requests reallocating the funding so that \$750 is still available for each award. Based on the numbers presented by the committee, the board agreed that they should offer two student travel awards and one member travel award. There is no stipulation in the Policy Manual preventing us from allowing this change or requiring an official vote. There was some confusion about the Student Diversity Award (which also funds student travel). It is a separate award and will remain in addition to the two student awards offered for the Denver conference. Fran will update the budget to reflect the reallocation of funds.

4.) Action Item #27 - Review and determine how each will proceed.

ACTION ITEM 27:

All board members will summarize his or her own experiences and goals as a board member these past few months, particularly in regard to the hybrid model. Each will outline what their roles have become and what tasks now fall to their new role. The report can be on the model of a bulleted list for a job description.

Deadline October 31, 2007

The board agrees with the plan. The positions described at this point will be ones affected by the transition from regional representatives to functional roles. In addition, the role of the Canadian member-at-large will be addressed. We agree that a bulleted list description suffices.

5.) Awards Task Force Recommendations

The board revisits the recommendations by the Awards Task Force; particularly the issue of the annual assignment of the Wittenborn Award Committee. We have had discussions in our email meetings and during a conference call meeting and would like to resolve the issue.

It was established that we have discussed the recommendations brought forward by the Task Force, but have not voted on those recommendations, having been side-tracked by the Wittenborn Committee discussion.

From our meetings of Aug. 9 and Sept. 5 we agreed with the following:

- The calendar and manual are good documents to have
- 6 committee members may be too many and 5 might be a better number (with 4 as a minimum number)
- We should consolidate the awards calendars, particularly consolidating the calls to the membership
- It was suggested that two items be added to the calendar: 1) task of formally thanking the award sponsors by letters from the president and the chair of the award committee; and 2) as assessment discussion or checklist to evaluate the process each year looking

for ways to improve it.

We were still divided on the idea of rotating the Wittenborn Award Committee through the chapters and/or regions. (see minutes of 9/26/07 meeting) The pros to a chapter rotation are: it gets the chapters more involved, makes sure that committee members can easily access the nominated books and that the committee can meet in person. The cons to a chapter rotation are: chairing the committee no longer becomes an honor that is granted by the ARLIS president, the chapter head might not be the best choice for the committee chair, the board is removed from the process; and was the system broken to begin with?

If we move forward with the idea of a geographical rotation as suggested by the Task Force, we need to determine how to do it.

Deborah suggests that we vote next week on the Awards Task Force recommendations, excepting their recommendation for the Wittenborn Committee. Marilyn notes that the recommendations for selection process for the Melva J. Dwyer Award do not reflect current practice and that those recommendations will need to go back to the Canadian chapters for discussion before any changes could be made.

6.) Action Item# 28 - historical timeline

Deborah recommends continuing with this project because there does not seem to be a central place for this sort of information.

Amy suggests finding a library with a complete set of handbooks and assigning a student assistant to pull together a list of members who have served on board positions. Elizabeth Schaub will send Amy the information she received from Janine Henri (as described in our meeting of 9/26). She notes also that the UT-Austin Fine Arts Library has all handbooks since 1982. The decision was to move forward in this way so that effort is not duplicated by all members of the board. The deadline for this work is "before the Denver conference."

7.) Other

Deborah notes that she just received a request from the NY chapter asking if they might be able to slip in a special funding request even though they missed the Sept deadline. Fran notes that she is still working on the chapter funding requests and thinks that the late submission from the NY chapter is fine.

Fran notes that she will re-submit all outstanding special funding proposals, for which we did not have a chance to discuss or vote on, by email to the board for consideration and ask that they be placed on the agenda of a following meeting for the voting process. It will take a few more weeks to process these as well as the adjustments to the conference sections of the budget, and other particulars such as travel awards, before we can vote on the entire budget.

Deborah asked the Board to review the following documents for our conference call meeting next week: IRC; SEI; and Education Task Force. You received copies of all of these at our mid-yr meeting.

Submitted: Rebecca Price, Secretary