

**ARLIS/NA Board Meeting (conducted via Conference Call)
Wednesday, 11/ 7/07, 3:00 p.m. - 4:30 p.m. CT**

Attending: Cate Cooney, Marilyn Nasserden, Rebecca Price, Elizabeth Schaub, Ken Soehner, Amy Trendler, Deborah Ultan Boudewyns, Ann Whiteside

Deborah opens with the suggestion that we will limit and focus our meetings between now and January as schedules become fuller. We will be identifying priorities to get the most done between now and the conference.

1) Review of the Nominations Committee candidate for Treasurer.

Rijn Templeton was put forward by the Nominations Committee for the position of Treasurer. All felt that she would be a great choice.

Motion 15: It was moved to accept the nomination of Rijn Templeton for the position of Treasurer. The motion was seconded and passed unanimously.

2) Vote to accept the entire slate put forward by the Nominations Committee.

Amy Lucker, VP/President-elect
Rijn Templeton, Treasurer
Liv Valmestad, Canadian Member-at-large
Barbara Rominski, Communications & Publications Liaison

Motion 16: It was moved to accept the slate as put forward by the Nominations Committee. The motion was seconded and the slate was approved unanimously.

3) Proposal to realign the board travel stipends

The reason for this 'realignment' of funds is that with the new board structure emphasizing functional roles, all board members are encouraged to attend chapter meetings as much as possible. Some of the funding that went exclusively to the regional representatives is now being redistributed to address this change. Fran had proposed putting \$1000 of the board travel funds into a central fund that could be tapped by any board member for chapter meeting attendance. Cate suggested that \$300 from her allotted funds could also

be put into that fund, since she didn't travel as much this year.

There was the concern raised that in this transitional year, when representatives have committed to attending various meetings they may need the full amount that was allotted previously. It was agreed that funds already designated for travel commitments will remain available for that representative. Once the board makes the switch completely to the functional roles, then the funds will be placed in a central, shared fund. The board members will need to plan our travel ahead so that funds are shared fairly and so that as many chapter meetings are attended as possible.

4) Contingency Fund

The question before the Board was whether to keep the Contingency Fund at \$1000. It was noted that this year, the fund has not been used. It was suggested that it could be reduced to \$600 and that \$400 could be put toward the shared fund for regional board travel. Next year at budget time the board can evaluate whether \$600 is an appropriate amount for this fund.

5) SEI Advisory Group

Today the board needs to finalize our proposed members for this group. The board has discussed a few names and Deborah will be talking soon with Macie Hall, president of VRA about our selections. Ann suggests that we think of this group not just in terms of Visual Resources, but in terms of broader educational goals affecting all members of ARLIS/NA. We also would like to recommend at least one person who is not in ARLIS/NA or VRA, but will bring outside educational experience.

Johanna Baumann (ARTstor), Amber Ruiz (Stanford U.), Margaret Webster (Cornell), Linda McRae (U. South Florida), Jonathan Furner (UCLA) were put forward as possible candidates for these positions.

6) Miscellaneous Business

- a) Items to bring to the membership for a vote:
 - 1. Bylaws changes: reconfiguration of the board
 - 2. New membership categories

3. Round tables and interest groups
4. Nominations TF recommendations to change voting process
5. Print ballot language

The Membership Committee's recommendation to change the dues structure will be pushed to next year's board. We need first to have the vote about changing the membership categories.

b) MemberClicks Update

Deborah notes that we need to hire someone to create our MemberClick templates and get them into a web format. McPherson-Clarke has someone who has done this and who will provide us with an estimate for the work. Fran notes that we have about \$3000 for web updates.

c) Review of Voting Process

Rebecca will set up the ballot (reviewed by Deborah) and then submit to HQ for printing and mailing. The plan is to get it to HQ before the end of the year.

ACTION ITEM 36:

Rebecca will prepare the ballot for the Bylaws revisions, have it reviewed by Deborah, and then submit it to Headquarters for printing and mailing.
Deadline: Dec. 15, 2007

d) Annual Report

Elizabeth Clarke brought forward the idea of producing an annual report for the membership. This would include board member reports or updates, committee reports, financial statements, etc. Advertisers could advertise and the publication would be distributed at the membership meeting each year. There's a question of whether we are competing against ourselves if we seek advertising funding for this at the expense of funding some other project or ongoing need. It was noted also that the Publications Committee and the Development Committee should be part of the discussion. It was also noted that while an annual report is a good idea, we don't want this to encroach upon *ArtDocumentation* - there should not be articles in this

publication, but it should focus on the work and reporting of the society.

Submitted: Rebecca Price, Secretary