

ARLIS/NA Board Meeting (conducted via email)

Wed., Oct. 31 3:00 pm CT - Thurs., Nov. 1 3:00 pm CT

Attending: Cate Cooney, Sue Koskinen, Marilyn Nasserden, Rebecca Price, Fran Scott, Elizabeth Schaub, Amy Trendler, Deborah Ultan Boudewyns, Ann Whiteside

1) SEI

a) Implementation Team Co-chair

Alix Reiskind (Harvard) has agreed to be the SEI Implementation Co-chair for 2008-2010, pending the board's approval. Ann notes that Alix has considerable experience with cataloging and access systems and has experience in leading groups and training. All agree that she seems a very good candidate for the SEI Implementation Team Co-chair.

b) SEI Honoraria

Currently SEI instructors receive an honorarium of \$100/hour (teaching hour). The SEI Implementation Team has requested an increase to \$200/hour. It was felt that because the pay structure and requirements may change significantly in 2009 when SEI is at Simmons College (and potentially involves Simmons faculty) that it may make more sense to compromise at \$150/ hour in 2008.

It was noted that the funding for these honoraria comes entirely from SEI funds (registration fees, primarily). To increase the honoraria will require an increase in registration fees or other revenue. It was also noted that the VRA supported an increase to \$150/hour. All agree with increasing the SEI instructors' honoraria to \$150/teaching hour.

c) SEI Advisory Group

The board discusses how to bring names forward for consideration on the SEI Advisory Group. While requesting names from the membership as a whole would be egalitarian, it would not be pragmatic. Several names are proposed. The board is encouraged to think of people who have a broad vision and can think outside organizational boxes.

Though it will not affect our current deliberations, it was noted that a category reflecting interest in serving on this group should be added to our membership form so that people can indicate their interest or expertise.

2) Hemalata Iyer's Proposal

Hemalata proposed to the Board that ARLIS/NA host a national registry (accessible via the Web) of internships for students hoping to work in the field of Visual Resources. She is applying for grants to fund the work and thinks that with ARLIS/NA offering to host the resource will increase the likelihood of receiving a grant. Ken points out that we already have a registry on our website listing internships. It is suggested that Deborah explain to Hemalata that the registry exists and that it might be best for her to suggest ways to work with the existing resource. We also agreed that she should look at how the site will be maintained over time.

3) Special Project Funding

Three funding requests for Special Project Funding were brought before the board:

a) Delaware Valley Chapter: no specific amount requested
This proposal raised some red flags because they request funding for meeting space rental and travel, which we cannot support. We can help with other aspects of their request (e.g., food). It was pointed out that they propose to charge a \$10 registration fee, which seems quite low given the programming that they are offering. We suggest that they raise that amount in order to raise more funds for the program. They are including four chapters, which is very good. Instead of requesting travel funds, they could request honoraria for the out-of-town speakers. It was proposed that we could offer some start up costs, if they could raise their registration and come up with more of their own funding.

b) NY Chapter: \$500

This request for start up costs seems reasonable. They also ask for help with printing and mailing, which our guidelines do not support, so we cannot offer help in that area.

c) Western NY Chapter: \$300

This request is to pay the speakers and that is a good use of funding.

4) Technology Advising - Reconsidering the idea of a Technology Task Force

Sue Koskinen and Deborah propose appointing a Technology Advisor, rather than a Task Force. Because we need input quickly, a single advisor seems a more efficient approach. The position would not be a board position, but would fall within the Communications and Publications Committee. Roger Lawson suggested that one of the at-large positions become the Technology Advisor position.

Sue and Deborah suggest a description for the position:

"The ARLIS/NA Technology Advisor will advise the Executive Board and Headquarters on technology that will enhance ARLIS/NA administrative activities, and everyday networking, dialog and project sharing between members. Responsibilities may include writing proposals, attending meetings, interacting with HQ staff, members of the Board, and the membership. The TA role and objectives may be adjusted as needed. The TA role will function within the Communications & Publications Committee and rotate every two-four years."

There is agreement among board members that this is a good direction to take. Jonathan Franklin is suggested as a possible candidate for this advisory role. The question of an appropriate honorarium was raised. It was suggested that \$500 per year would be manageable and that as the position is starting at the end of a year, \$300 would be appropriate for 2007. Fran notes that this is not in the budget for 2007, but there is some contingency funding available. Sue wonders if some monies saved by not printing the directory could be redirected to paying an honorarium. Fran notes the current honoraria: ARLIS-L Moderator \$500, AWS editor \$1,500, ArtDoc editors \$3,500, Professional Resources Editor \$1,000, News & Features Honoraria \$1,000. For next year, we will need to add this honorarium to the list.

Submitted: Rebecca Price, Secretary