

ARLIS/NA Executive Board Meeting
Conference Call Notes
Wednesday, January 10, 2007
4:00-5:05 pm ET

Attending: Carole Ann Fabian, Leigh Gates, Eumie Imm-Stroukoff, Sue Koskinen, Marilyn Nasserden, Fran Scott, Deborah Ultan-Boudewyns, Margaret Webster, Ann Whiteside

Absent: Heather Ball

1. Assessment Task Force:

- The Executive Board discussed how to facilitate discussion and conversation among the membership about the Assessment Task Force's report and suggestions. This discussion should be held prior to the Atlanta conference. If the suggestions are incorporated, there will need to be some radical bylaws changes. The Executive Board discussed using Memberclicks and the Chapter Officers listserv to facilitate conversation. The Executive Board discussed methods for facilitating respectful conversation amongst the membership and also agreed there should be a forum at the conference. The Executive Board also agreed that it should not comment on the report.
- The Executive Board agreed that the Assessment Task Force report should be disseminated with a waiting period of a few weeks and then the Membership survey should be disseminated on February 1.
- Decision: The Assessment Task Force will disseminate their report on ARLIS-L. The Executive Board will email all leaders of ARLIS/NA one day after the report has been disseminated; Deborah Ultan-Boudewyns will email the DSRTs, Ann Whiteside will email the committees, and the Regional Representatives will email the chapters. Groups will have an opportunity to reply and respond to report. Ann Whiteside will follow-up with message to membership using an email blast via ARLIS-L and ask the membership for commentary. Assessment Task Force members will lead the discussion about the report in a blog. They will need to focus the feedback by having each discussion revolve around each individual section. Margaret Webster will contact Craig Fleming about getting the blog set up. Ann Whiteside will speak to Lynda White about sending out a message about the report on ARLIS-L and about managing the discussion in the blog. Liaisons should encourage leaders to read and generate discussion within their group via email. Groups should begin discussion prior to the Atlanta conference. Ann Whiteside will draft a message for all the liaisons. The forum in Atlanta will be at the Membership meeting; members will submit questions in advance. The Executive Board agreed that the report should be posted in the members-only portion of the AWS.

2. Clarification regarding the SEI budget:

- The Executive Board does not need to approve the SEI budget with a vote.

3. Publications Committee:

- Will the ARLIS/NA budget allow for complimentary copies of the museum libraries handbook to contributors? Sue Koskinen will ask Roger Lawson if there was anything in the agreement regarding this.
- Sue Koskinen will ask Roger Lawson to investigate the possibility of having Scarecrow Press sponsor a publication launching event for the museum libraries handbook at the Exhibits Opening event in Atlanta.
- Ann Whiteside will follow-up regarding the Publication Committee's peer review survey for *Art Documentation*.

3. Affiliation agreements:

- All of the chapters have voted to sign the affiliation agreements. Not all of the agreements have been signed and sent to HQ. Ann Whiteside will contact Elizabeth Clarke to ensure all agreements have been signed and sent to Syracuse University for the ARLIS/NA archive. Ann Whiteside will thank the chapters in ARLIS-L for signing the agreements.

Submitted by: Eumie Imm-Stroukoff, ARLIS/NA Secretary

Approved by the ARLIS/NA Executive Board 2/7/07