

ARLIS/NA Executive Board Meeting  
Conference Call Notes  
Wednesday, December 6, 2006  
4:00-5:40 pm ET

Attending: Elizabeth Clarke, Carole Ann Fabian, Leigh Gates, Eumie Imm-Stroukoff, Sue Koskinen, Marilyn Nasserden, Fran Scott, Margaret Webster, Ann Whiteside

Absent: Heather Ball, Deborah Ultan-Boudewyns

1. Memberclicks and budget:

- The task force looked at variety of products for the Membership Database. The company with the best product was too expensive (\$6000.00 set-up costs and \$800.00/month fees). The task force decided Memberclicks is the best affordable solution in terms of cost and services offered. It provides about 85% of services that the Society needs. The set up cost is estimated at \$2500.00.
- Memberclicks can also host ARLIS-L and has a web site component that can only be utilized by one group. Possibly chapter web site templates or conference site templates could be created. The chapters and committees will need to discuss their web site needs. Perhaps all the chapters, divisions, sections, and other groups could utilize this if a generic template was created.
- Other Memberclicks services include personalized email blasts to the entire membership, ability to maintain membership records, ability of members to update their own records, and a bulletin board that can function as a blog. The polling and survey feature does not work as well as Survey Monkey.
- The Executive Board agreed with the task force's recommendation to use MemberClicks and discussed using the funds from the Banff conference's Silent Auction and wine tasting event to fund this product.
- Decision: The Executive Board will vote to approve the funding for Memberclicks. Margaret Webster and Fran Scott will inform Kevin Patrick that the Society will be subscribing to Memberclicks. Marilyn Nasserden will ask the Membership Committee to work with Craig Fleming and Elizabeth Clarke to turn on the membership component of Memberclicks. Margaret Webster will communicate with the Chapter Officers on the chapter listserv to inform them about Memberclicks. The Chapters will need to figure out what features can be implemented. Eric Schwab from the task force was identified as someone who could act as liaison between the task force and the Chapter Officers listserv.

**Motion 20:** that the Executive Board licenses Memberclicks. Approved unanimously. Enacted via conference call on December 6, 2006

2. SEI venues for 2008 and 2009:

- Amy Lucker from the SEI implementation team recommends the following venues for SEI: James Madison University for 2008 and Simmons University for 2009. However, Simmons University's application is for 2008. Amy Lucker

thought that Simmons University was not ready to host in 2008 and that JMU has been interested in hosting for the past few years.

- The Executive Board discussed the advantages hosting SEI at a venue with a library school and at an accessible venue with interesting cultural sites. The Executive Board also speculated that JMU could be a good place to debut a separate continuing education track.
- The VRA Executive Board already voted to accept hosting SEI at JMU in 2008 and Simmons University in 2009. The Executive Board wanted clarification from the SEI implementation team about the rationale and criteria for choosing the venues.
- Decision: the ARLIS/NA Executive Board will table our vote until Leigh Gates and Ann Whiteside speak with the SEI implementation team and VRA Executive Board.

3. Update on action items:

- Action 21: Margaret Webster will work on the conference planning process.
- Action 22 and 25: A longer and larger CPAC meeting with the 2009 and 2010 teams would be beneficial. Margaret Webster will work on this.
- Action 23: Marilyn Nasserden will send the comments from the Banff conference evaluations to Margaret Webster for inclusion in the Conference Planning Manual.
- Action 35: Carole Ann Fabian has completed both actions with the DSA and GM committees.
- Action 36: HQ's papers are not in the container list. HQ has not been sending their papers to archives.
- Action 38: Laurel Bliss (Diversity Committee) has contacted the AWS news and update editor to send information about ALA Diversity meetings for the general membership; Hugh Wilburn (IRC) has not worked on conveying this type of information to the membership.
- Action 40: The Development and Membership Committees are both working on including vendors on the "What Our Members Are Saying?" page of the AWS. Beverly Karno was mentioned as a potential profile. HQ staff profiles will be posted on the AWS on December 15.
- Action 49: Ann Whiteside contacted Jon Evans, but it has not been discussed yet. Carole Ann Fabian has contacted the Western NY chapter to let them know that it is acceptable for them to accept money from sponsors. Fran Scott will inform Jon Evans that funds cannot be solicited but if a sponsor offers money, it can be accepted. Each regional representative will clarify with the incoming chapter officers that the officers cannot solicit funds but can accept money if a sponsor offers it as a gift.

4. Affiliation agreement review:

- ARLIS/Ohio Valley-Midwest and ARLIS/New York are the only chapters who have not yet signed the affiliation agreement.

- ARLIS/NY chapter wanted clarification regarding a 2/3 chapter vote to accept the agreement. Carole Ann Fabian will respond to the ARLIS/NY Executive Board with a copy of the email message to Ann Whiteside and Elizabeth Clarke.
5. The Executive Board agreed that the Society Circle could host a special lecture by Angela Rudenstein about the restoration of Lorenzo Ghiberti's *Gates of Paradise* which will be on display at the High Museum during the ARLIS/NA conference. Ann Whiteside will find out where the Society Circle will be held in Atlanta.

Submitted by: Eumie Imm-Stroukoff, ARLIS/NA Secretary  
Approved by the ARLIS/NA Executive Board 2/7/07