

Art Libraries Society of North America
2005 Pre-Conference Executive Board Meeting
Hilton Americas, Houston
Friday, April 1, 2005

Action Items

Action 1: Jonathan will communicate to the Publications Committee that 2 editorial positions are not included in the reporting structure in Policy Manual R-14 and ask for clarification regarding the reporting structure and the roles of the Publication Committee Chair and the President. Deadline: Mid-year Executive Board meeting.

Action 2: Jeanne and Eumie will examine Policy Manual R-15 to clarify the meaning of products and services in the context of the entire policy manual. Deadline: Mid-year Executive Board meeting.

Action 3: Jonathan will suggest the idea of adding a disclaimer to reviews published by the Society (to clarify that reviews reflect the reviewer's opinions and not necessarily the Society's) to the Publications Committee. Deadline: Mid-year Executive Board meeting.

Action 4: Suzy will ask the Travel Award Committee to make recommendations about award criteria and the possibility of rotating awards among target groups to ensure diversity. Deadline: Houston Post-conference Executive Board meeting.

Action 5: Suzy will talk to the Mid-States Chapter about changing the dates of the conference in Indianapolis. Deadline: Houston Post-conference Executive Board meeting.

Action 6: Lynda will delete the section on eligibility in the Special Funding Awards guidelines for group sponsoring. Deadline: Houston Post-conference Executive Board meeting.

Action 7: Lynda will establish a Special Funding Guidelines Revision Task Force to examine the issues of special funding awards and eligible expenses. Deadline: Mid-year Executive Board meeting. Regional Representatives will ask for the Chapters for input at the leadership breakfast and report during the post-conference board meeting.

Action 8: Chair of the Professional Development Committee will distribute the document "ARLIS/NA Core Competencies for Art Information Professionals" to the library schools along with letter from Margaret, as ARLIS/NA President. Deadline: Mid-year Executive Board meeting.

Action 9: The Professional Development Committee will revise the annual report guidelines to include "ARLIS/NA Core Competencies for Art Information Professionals." Deadline: Mid-year Executive Board meeting.

Action 10: Margaret and Ann will examine the Policy Manual regarding the roles and duties of affiliate liaisons to determine if additional duties to increase exposure to ARLIS/NA are possible. Deadline: Mid-year Executive Board meeting.

Action 11: Margaret will form a Public Relations Task Force to examine the roles of affiliate liaisons in public relations. Deadline: Mid-year Executive Board meeting.

Action 12: Heather, Peggy, and Elizabeth Clarke will work on an electronic voting method for membership-wide voting in relation to SAH affiliation. Deadline: one month after Houston Post-conference Executive Board meeting.

Action 13: Margaret will revise wording in Policy Manual regarding CAC and the ALA liaison to SAC. Deadline: Mid-year Executive Board meeting.

Action 14: Lynda will talk to ACRL to determine how they gather statistics and manage surveys in regard to ARLIS/NA's peer statistics survey. Deadline: Mid-year Executive Board meeting.

Action 15: Carole Ann will get feedback from the DSA and Wittenborn Committees about the effectiveness of the reporting structure using the umbrella system. Deadline: Mid-year Executive Board meeting.