



Annual Report 2007
ARLIS/NA Communications & Publications Committee

Submitted by: Roger Lawson, Chair
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Committee Members: Roger Lawson, Chair;
Jonathan Franklin (at-large)
Martha Ruddy (at-large)
Lee Viverette (at-large)

Editors:

Judy Dyki, Kathy Zimon (*Art Documentation* co-editors)
Eileen Markson (*Art Documentation* copy editor)
Joan Stahl (ARLIS/NA Reviews editor)
Nedda Ahmed (Web site editor)
Carol Graney (News & Features editor)
Kraig Binkowski (Professional Resources editor)
Jennifer Hehman (Bibliographic Notes editor)

Executive Board liaison: Susan Koskinen

Leadership update: No changes.

Activities: (note: citation to SP = relevant goals and objectives in 2006-2009 Strategic Plan)

1. *Art Documentation* Editors:

- Completed survey to determine members' opinions about peer review for *Art Documentation* articles; editors and chair found no overwhelming need to establish peer review for all articles; policy manual allows for peer review of individual articles.
- Two issues copy edited and published; PDFs sent to EBSCO per agreement.
- Copy editor Eileen Markson submitted paperwork and tape recordings of the *Art Doc* interviews with Joan Benedetti, Bill Dane, and Karen McKenzie to the ARLIS/NA archives at Syracuse University.
- Editors discussed cost-saving measures with Ion staff and chair; recommended retaining current production specifications but changing distribution to a US-based company to save postage costs.

SP = I.A, II.A, II.B, III.A, III.B

2. *Web Site* Editor:

- Added pages for the following committees and groups: Diversity Committee, Membership Committee, Professional Development Committee, Cataloging Section.

- To do: Update Chapter Bylaws pages, monitor implementation of MemberClicks features

SP = II.A, III.A, III.B, IV.C

3. *News and Features Editor:*

- Added news and events items to the news and events sections of the AWS. Content was solicited and received from ARLIS group contacts, and culled from ARLIS-L and other electronic and printed resources.
- Added links to chapter newsletters in the "Chapter News" section. Also added chapter travel award winners to this section.
- Added relevant deadlines from the Management Calendar to the event calendar. See third issue under "Issues" below.
- Worked closely with the AWS editor, professional resources editor, and chair of the Publications Committee who form the AWS sub-committee of the Publications Committee. Met with the sub-committee at the annual conference in Atlanta.
- Participated in Publications Committee conference meeting and e-mail discussions.

SP = I.A, II.A, II.B, III.B, IV.C

4. *Professional Resources Editor:*

- **Projects completed**

Information Competencies for Students in Design Disciplines

Online Publication

My contributions: Full editing and marketing including press releases

Recommended Blogs for Art Exhibition Reviews

Online Publication: Art Bib

My Contributions: Solicitation, full editing (in conjunction with Bib Notes editor) and marketing

Art Museum Libraries and Librarianship, ed. by Joan Benedetti, 2007.

Occasional Paper no. 16

First co-publication with Scarecrow Press

- **Projects in progress**

Artist Files Revealed: Documentation and Access

Online Publication

My contributions: solicitation and general guidance, full editing – in process of final editing and formatting of documents. Marketing will follow.

Projected time frame: May 2008

Directory of Artist Files Collections

Online Publication

My contributions: Guidance, editing, technical and funding support.

Projected time frame: This portion of the Artist Files project is no longer being produced

in conjunction with ARLIS/NA. The Artist Files Group felt that ARLIS/NA HQ could

not offer the level of support needed to utilize Media Wiki and have selected an alternative Wiki which will be hosted elsewhere. I am working to link directly from the AWS to the directory when completed and will still perform some marketing tasks.

Facilities Standards for Art Libraries and Visual Resource Collections

Occasional Paper

My contributions: General planning; solicitation of contributors (with Martha Ruddy, content editor); creation and administration of a needs survey; creation of a literature survey and comprehensive plan for creating the publication; have contacted publications committee of VRA for a possible co-publishing agreement with this title. Projected time frame: completion late 2009.

Copyright for Art Libraries and Visual Resource Collections

Occasional Paper

My contributions: solicitation and initial meetings with authors (I will meet with Christine Sundt, editor of Visual Resources Journal, at the ARLIS conference in May, and have contacted the Publications Chair of ARLIS/UK for a possible co-publication and author recommendations). Projected time frame: 2010

Cataloging Exhibition Publications

Online Publication

My Contributions: Author contact, minor editing, publicity
Projected time frame: April 2008 for posting to ARLIS/NA Online Publications and marketing.

- **Projects pending**

New Voices: Essays on the Changing Landscape of Art Librarianship

Occasional Paper

My contributions: solicitation and consultation, proposal pending
Projected time frame: On hold, other projects taking priority

Digitization for Art Libraries: A Primer

Occasional Paper

My contributions: solicitation, proposal pending
Projected time frame: On hold, other projects taking priority

VRA Professional Status Survey [Joint publication with VRA]

Online Publication

My contributions: preliminary talks, contact with Margaret Webster

Projected time frame: 2010

Guidelines for the VR Profession, Volume II [Joint publication with VRA]

Occasional Paper

My contributions: preliminary talks and help with publication proposal.

Projected time frame: This publication is now solely a VRA publication as the authors

(Jenni Rodda and John Taormina) preferred to submit it as a VRA special Bulletin and not a joint VRA - ARLIS/NA publication.

- **Webcasting Investigation:** The investigation into the feasibility and financial obligations associated with offering ARLIS/NA workshops as webcasts is nearly complete. I have solicited information from several sources and identified the most important considerations. Time Frame: Complete April 2008
- **Bib Notes:** I have completed the first Bib Note under the new guidelines of treating them as a form of Online Publication. I worked with Jennifer Hehmann in the editing of the document and will market the new publication according to the marketing plan.
- **Submission process (Online Publications):** Procedural and website changes have been approved but not yet implemented on the AWS.
- **Resources section of the ARLIS/NA Website**
The headings, sections, and page changes have been approved but not yet implemented on the AWS.
- **Marketing plan:** The marketing plan has been approved and has been utilized for the latest Occasional Paper as well as Online Publications.
SP = I.A, I.D, II.A, II.B, III.A, III.B, IV.B, IV.C

5. *Reviews Online Editor:*

- Posted three groups of reviews posted this year. Goal for next year is to publish 4 times, with an ultimate goal of 6 times annually (every two months)

SP = I.A, II.A, III.A, IV.C

6. *Bibliographic Notes Editor:*

- Prepared new Bib Note entry *Recommended Blogs for Art Exhibition Reviews*, added to the AWS in March.

SP = I.A, II.A, IV.C

7. *Chair:*

- Completed revision of Policy Manual Section R (Communications & Publications) to reflect online publication of book reviews and new reporting structure for the reviews editor, modification of authors' copyright agreement to conform to SPARC principles, clarify publications return policy

- Monitored co-publishing and distribution agreements with EBSCO (*Art Documentation*) and Scarecrow Press (*Occasional Papers Series*)
 - Coordinated launch of *Art Museum Libraries and Librarianship* (OP 16) at the annual conference in Atlanta
 - Assisted with evaluation of new version of the online membership directory
 - Consulted with Executive Director on strategies for reducing production costs for ARLIS/NA printed publications
 - At the President's request, prepared recommendations for possible publication of an ARLIS/NA annual report
- SP = II.A, III.A, IV.A, IV.B*

8. Issues for Executive Board consideration:

- A system is needed for effectively communicating leadership and management calendar changes to both the AWS and news & features editors. We suggest that a master list from an Executive Board member be directed to us. Perhaps the secretary could compile this information from the board liaisons and distribute the list in a timely manner. (Repeated from last year's annual report.)
- An RSS feed is needed for the News and Events Calendar sections of the AWS. The feed would allow people to subscribe to those pages and receive updated information automatically. Otherwise, one has to visit those sections on the AWS on a regular basis, which is not efficient and highly unlikely, to find new information. (Repeated from last year's annual report.)